

Thursday
January 22, 2015
8:45 a.m.

Clean healthy air for
everyone, everywhere,
all the time.

AGENDA

Board of Directors

<p>Bremerton Patty Lent, Mayor</p>	<p>8:45-8:46</p>	<p><i>Call to order – Roll Call – Quorum Established</i></p>	
<p>Everett Ray Stephanson, Mayor Paul Roberts, Board Chair</p>	<p>8:46-8:50</p>	<p>I. Approval of Minutes</p>	
		<p>December 18, 2014 Regular Meeting*</p>	<p>ACTION</p>
<p>King County Dow Constantine, Executive</p>	<p>8:50-8:55</p>	<p>II. Petitions from the Public</p>	
		<p>III. Personnel and Finance Matters</p>	
	<p>8:55-9:00</p>	<p>A. Approval of Vouchers*</p>	<p>ACTION</p>
		<p>IV. Executive Session</p>	
<p>Kitsap County Charlotte Garrido, Commissioner</p>	<p>9:00-10:00</p>	<p>A. Litigation B. Real Estate Lease</p>	
<p>Pierce County Pat McCarthy, Executive</p>		<p>V. Public Hearings (none)</p>	
		<p>VI. Unfinished Business</p>	
<p>Public-at-Large Stella Chao</p>	<p>10:00-10:30</p>	<p>A. Briefing – Executive Director Salary Survey Report*</p>	<p>ACTION</p>
<p>Seattle Ed Murray, Mayor</p>	<p>10:30-11:00</p>	<p>B. Strategic Plan Implementation Updates – Financial Strength & Accountability (<i>Objective 3.4</i>)*</p>	
<p>Snohomish County Dave Somers, Councilmember</p>		<p>VII. New Business</p>	
	<p>11:00-11:20</p>	<p>A. Legislative Update – Climate Policy*</p>	
<p>Tacoma Ryan Mello, Councilmember</p>	<p>11:20-11:35</p>	<p>B. Discussion – Strategic Plan Progress Reporting*</p>	
	<p>11:35-11:50</p>	<p>C. Briefing – FY16 Budget Planning*</p>	
<p>Executive Director Craig T. Kenworthy</p>	<p>11:50-12:05</p>	<p>D. Briefing – Summary of Year-End Particulate Matter Levels*</p>	
	<p>12:05-12:15</p>	<p>VIII. Staff Reports</p>	
		<p>A. Executive Director’s Report*</p>	
		<p>B. Notice of Construction List*</p>	
		<p>C. Contract List*</p>	

**Document included in the Board packet*

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**PHONE, FAX & E-MAIL ROSTER FOR
REGULARLY ATTENDING BOARD MEMBERS
& PUGET SOUND CLEAN AIR AGENCY MANAGEMENT**

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**PUGET SOUND CLEAN AIR AGENCY
BOARD OF DIRECTORS**

REGULAR MEETING MINUTES

December 18, 2014

1904 3rd Avenue, Suite 105
Seattle, WA 98101

Board Members Present:

Eric Baker, representing Charlotte Garrido, Kitsap County Commissioner (by phone)
Stella Chao, representing the Public-at-Large
Ryan Dicks, representing Pat McCarthy, Pierce County Executive
Ryan Mello, City Council Member, City of Tacoma (by phone)
Paul Roberts, representing Mayor Ray Stephanson, City of Everett
Larry Willman, representing Mayor Patty Lent, City of Bremerton

Board Members Absent:

Eric Parks, representing Dave Somers, Snohomish County Council
Jill Simmons, representing Mayor Ed Murray, City of Seattle
Christie True, representing King County Executive Dow Constantine

Paul Roberts called the meeting to order at 8:47 a.m. The roll was called and there was a quorum present. He said he may move items forward on the agenda to accommodate the availability of Board members.

I. APPROVAL OF MINUTES

Mr. Roberts asked if there was any discussion regarding the minutes from the November 20, 2014 Board meeting.

There was no Board discussion.

Stella Chao made a motion that the minutes of the November 20, 2014 Board meeting be approved as presented in the materials sent to the Board. The motion was seconded and passed unanimously.

(Ryan Mello joined the meeting by phone.)

II. PETITIONS FROM THE PUBLIC

Mr. Roberts asked if there were any petitions from the public.

There were none.

III. PERSONNEL AND FINANCE MATTERS

Approval of Vouchers

Mr. Roberts asked if there was any discussion regarding the vouchers.

Stella Chao said she appreciates seeing work moving through the Agency, including wood stove replacement funds.

Ryan Dicks made a motion that the vouchers be approved as presented in the materials sent to the Board. The motion was seconded and passed unanimously.

V. PUBLIC HEARINGS

V.A. Resolution No. 1313 – Amending Regulation I, Section 6.03 (Notice of Construction)

Steve Van Slyke addressed the Board. He said this is a proposed technical amendment to the Notice of Construction program and applies only to dry cleaners that use perchloroethylene (perc). He said under the current rules, all dry cleaners must submit a notification to the Agency regardless of whether or not they use perc but only dry cleaners that use perc are required to be registered with the Agency. He said under the proposed regulation amendment, only dry cleaners that use perc would have to submit notification to the Agency. He said that no comments were received from the public regarding the proposed regulation change.

Mr. Roberts said the draft resolution was provided in the Board packet. He said the new draft of the regulation also references a craft pulp mill.

Mr. Van Slyke said that this regulation addresses sources we do not regulate and which are subject to federal or state rules. He said that Department of Ecology regulates craft pulp mills, not the Agency.

Mr. Roberts opened the hearing for public testimony. No one came forward to testify.

Mr. Roberts closed the public hearing.

Stella Chao made a motion that Resolution No. 1313 be approved as presented in the materials sent to the Board. The motion was seconded and passed unanimously.

VII. NEW BUSINESS

VII.A. Resolution No. 1315 – Appointing Dan Grausz to the King County Suburban Cities Advisory Council Position

Mr. Roberts said the Agency has expanded its Advisory Council to include positions representing other cities from each county in the Agency's jurisdiction.

Mr. Kenworthy said that Deputy Mayor of Mercer Island Dan Grausz was engaged as the agency presented the proposed per capita increase to the Sound Cities Association this year, on behalf of the city supported the Agency's per capita increase, and staff recommends the Board approve this nomination from the Suburban Cities Association. He said that Mr. Grausz has done work with Holland America and other cruise lines.

Mr. Roberts said that he appreciates Mr. Grausz's background as a lawyer and as a person who has dealt with cruise ship and shipping issues, both of which are issues of concern to the Agency. He said Mr. Grausz will bring technical expertise to the Advisory Council.

Ryan Dicks made a motion that Resolution No. 1315 be approved as presented in the materials sent to the Board. The motion was seconded and passed unanimously.

VII.B. Resolution No. 1314 – Amending FY15 Budget to Incorporate Polycyclic Aromatic Hydrocarbons (PAH) Grant Funds

Amy Fowler addressed the Board. She said that this resolution would add funding to the Agency budget for FY15. She said that Department of Ecology extended an existing grant to protect the estuary of Puget Sound and that these funds will augment the Agency's existing wood stove removal and replacement program. She said it will expand the drop off only recycling program beyond Pierce County. She said the grant includes administrative expenses.

Mr. Kenworthy said there has been interest in this from Pierce County mayors from cities outside of the smoke reduction zone.

Mr. Dicks said that he has been talking to his staff about this expanded availability of change out funds, and would like to help the Agency figure out the best way to let people know about this opportunity.

Ms. Fowler said the Agency is working to determine how best to roll out and announce the program. She said the Agency plans to move forward with this program in early 2015.

Mr. Dicks made a motion that Resolution No. 1314 be approved as presented in the materials sent to the Board. The motion was seconded and passed unanimously.

IV. EXECUTIVE SESSION

Mr. Roberts moved the Board into Executive Session at 9:01 a.m. to discuss litigation. He estimated that the Executive Session would take approximately ten minutes.

Mr. Roberts called the Board back into regular session at 9:15 a.m.

VI. UNFINISHED BUSINESS

VI.D. Update – Executive Director Salary Survey Report

Laurie Halvorson said that earlier this year, as part of the Board's annual evaluation of Craig Kenworthy's performance, the Board requested that a salary survey be conducted for the Executive Director position. She said in response to that request, a salary survey was conducted by the Agency's compensation consultant and a copy of the survey report is in the Board packet. She said the consultant surveyed sister air agencies in California and other entities in the Puget Sound region.

Mr. Roberts said the Agency is operating in the absence of a Human Resources Manager to support this process, and today there is less than a full Board present to discuss this issue. He said the Board is very satisfied with the work Mr. Kenworthy is doing for the Agency and wants to encourage him to continue doing this work. He said he would suggest that as a policy, the Agency should work to move toward the center of the spectrum of salaries for the Executive Director. He said that this topic could be more fully addressed at the January 2015 Board meeting. He said the Agency has not provided a significant salary increase for the Executive Director for several years.

Mr. Willman asked if the salary recommendation will be based on Executive Director salaries in other organizations.

Ms. Halvorson said that the salary survey shows which organizations and which job titles were included in the survey. She said that the compensation consultant uses the Agency's job description for the Executive Director position to work with human resources departments in other organizations to find comparable positions to survey.

Mr. Roberts said this survey endeavored to find comparable positions as a basis of comparison. He said this survey showed a total peer group and a Puget Sound regional group for consideration.

Ms. Chao said it is healthy for the Agency to be working toward the middle of the salary range for this type of position now, rather than when there is a need for recruitment. She said she appreciates the compensation consultant's inclusion of other areas including those with higher cost of living.

Mr. Dicks said he agrees that the Board should continue this conversation at next month's meeting when more Board members are present.

Eric Baker agreed that waiting until January to further discuss this information is a good idea.

Mr. Dicks asked if it would be appropriate to have the compensation consultant address the Board regarding the salary survey report.

Mr. Roberts said it would be appropriate to have the compensation consultant review the report with the Board.

Ms. Halvorson said she will ask the compensation consultant to attend the January Board meeting.

Mr. Roberts said the Board will not be taking any action on this topic today. He asked staff to resend the compensation survey to the Board in preparation for the January meeting.

VII. NEW BUSINESS

VII.C. First Quarter FY15 Financial Review

Karen Houser addressed the Board. She said there is a memo in the Board packet regarding the Agency's first quarter financial performance, with an attachment itemizing the financial transactions. She said the Agency has brought in revenues of \$2.1 million this quarter, out of a total of \$18 million budgeted for FY15. She said total expenses this quarter were \$3.6 million. She said this deficit has to do with how the Agency records per capita and registration revenues, which will be recorded in the second quarter. She said that in the first quarter of the year, the Agency is funding the deficit and in the second quarter, there will be a surplus. She said that the memo lists the discretionary fund balances, which gives the Agency the ability to set reserves. She said that the latest estimate of the fund balance is \$854,000.

Ms. Chao asked how much is currently in the Agency's reserve fund.

Ms. Houser said that the Agency reserve fund currently contains about \$7 million. She said some of that amount consists of revenues collected in November-December for per capita, operating permits, and registration, and will be used throughout the year. She said the balance drops over the year starting in January.

Ms. Chao asked if the Agency has a general reserve fund.

Mr. Kenworthy said the Agency does not have a specific rainy day reserve fund. He said the Agency does have an equipment reserve and a reserve fund for compensated staff absences. He said that the Agency did have a substantial fund balance prior to the Pierce County nonattainment work, and suggested that the Board may wish to consider establishing a general reserve fund in the future.

Ms. Chao asked how much compensated-absence time the reserve fund could cover.

Ms. Houser said that there is approximately one year's worth of staff salaries or \$680,000. She said the fee programs also have some reserve funds but the ways those funds can be used are very restricted.

Mr. Roberts thanked Ms. Houser for reviewing these items with the Board.

VI. UNFINISHED BUSINESS

VI.A. Briefing – General Regulatory Order No. 10606 – RACT Determination for Ardagh Glass, Inc.

Mr. Roberts said the Board is not taking any action on this item today, and the memorandum in the Board packet summarizing this issue was very helpful.

Mr. Van Slyke made a Power Point presentation entitled “RACT & Container Glass Melting Furnaces.” He said he will cover the history of this issue, emission limits, Title V permits, compliance challenges, the Agency’s proposed Reasonably Available Control Technology (RACT) limit, key areas of disagreement, and the current status and next steps. He said Ardagh Glass, Inc. has a variety of different emission limits, all of which it must meet. He said the compliance data over the last ten years, from both before and after the 2007 Consent Decree, demonstrates continual compliance challenges at the facility. He said this data points to a general conclusion that Ardagh’s present furnace equipment does not meet the RACT standard. He said that the federal 2010 Consent Decree does not represent control technology determinations of BACT or RACT, and that what the Agency proposed in the RACT General Order is based on available and reasonable technology that exists and can meet emission limits and bring Ardagh into compliance.

Mr. Van Slyke said that Ardagh is one of the last major businesses in the area without emission controls. He displayed a slide entitled “Roadmap to RACT Choice Now.” He said that the Ardagh plant started producing glass in 1931, and the Agency was established in 1967. He said that in 1990, substantial federal Clean Air Act amendments were passed. He said this was the first major change since 1977, and under these amendments, EPA implemented the Title V program. He said Ardagh has many emission limits including a general process emission limit of 0.05 gr/PM/dscf. He said that the gr/PM/dscf unit of measure is very old, and was adopted by the Agency via Board Resolution No. 12 in 1968. He said that in 1980, EPA adopted a New Source Performance Standard (NSPS) of 0.2 lb PM/ton and that it would have required most container glass furnaces to install PM emission controls. He said the agency’s proposed PM emission limit under the current RACT General Order is the same as EPA’s 1980 limit of 0.2 lb PM/ton. For glass furnaces without emission controls, the standard is 1.0 lb PM/ton, as the rule was amended by the EPA in 1984.

Ms. Chao asked if the other industries in the area, which already have emission controls, are newer facilities than the Ardagh plant.

Mr. Van Slyke said many of the sources in the area are newer than Ardagh, but that some of the facilities predate the Agency.

Mr. Van Slyke said that in 1994, Ardagh installed an oxyfuel burning system on Furnace No. 2. He said that the oxyfuel system is more efficient but resulted in an increase level of glass production which also increased particulate and SO₂ emissions. That project was approved with the specific approval conditions limiting emissions to 0.5 lb PM/ton and 1.6 lb SO₂/ton.

Mr. Willman asked if some of the furnaces are in compliance.

Mr. Van Slyke said that some of the furnaces are in compliance. He said that Furnace No. 4 has the least amount of specific emission limits and has not been upgraded to oxyfuel. He said that in the early 1990s, the area was in nonattainment for PM₁₀. He said that the furnaces were identified with mass emission limits during a PM₁₀ planning process and were approved by EPA. He said Ardagh had struggled to comply with individual emission limits on the furnaces, and later asked the Agency to provide one overall emission limit for the combined furnaces. He said that in 2001, an Agency Regulatory Order addressing this issue was approved. He said that in 2004, EPA approved the modified Regulatory Order for State Implementation Plan (SIP) approval. He said that Ardagh exceeded emission limits according to the first source test conducted after the combined furnace emission limit went into effect. He said that on November 6, 1995, Saint-Gobain's Title V permit application was completed and submitted to the Agency for approval.

He said that under Title V permit conditions, sources have to self-report deviations discovered through emission testing and the responsible official of the facility must submit an annual compliance certification. He said the conditions are considered federally enforceable, meaning they can be enforced by EPA.

Ms. Chao asked how long this process was in effect.

Mr. Van Slyke said that, prior to the Title V permit program in 1994, there was no similar permit system in effect.

Ms. Halvorson said that the Title V program still continues and is in effect.

Ms. Chao asked if the self-reporting requirement is still in effect.

Ms. Halvorson said the self-reporting requirement is still in effect, along with other work the Agency does to determine compliance at Title V facilities.

Mr. Van Slyke said the Agency issued an Operating Permit to Saint-Gobain on June 6, 2002, and Saint-Gobain appealed the permit shortly thereafter. He said the appeal was resolved with Saint-Gobain agreeing to conduct quarterly emissions testing. He said a revised Air Operating Permit was issued on September 24, 2004 to reflect quarterly testing requirements. He said EPA had approved the combined furnace limits, which were also incorporated into the 2004 version of the Air Operating Permit. He said quarterly testing began in 2004. He said that in 2007, the Agency and Saint-Gobain entered into another Consent Decree which resolved compliance issues through March 26, 2007. He said that in the 2007 Consent Decree, the Agency suspended enforcement of the 0.5 lb PM/ton particulate emission limit in acknowledgment of Saint-Gobain's work to determine RACT. He said that stipulated penalties and a compliance schedule were also part of the 2007 Consent Decree. He said Saint-Gobain agreed to install a cloud chamber scrubber on Furnace No. 5 and perform a RACT analysis for two furnaces as part of the Consent Decree. He said the Consent Decree resolved over 1,700 days of noncompliance with

various limits. He said that since that period, there have been over 2,900 days of noncompliance, and noncompliance continues to date at the facility.

Ms. Chao asked what the SIP is.

Mr. Van Slyke said that SIP is the State Implementation Plan, meaning a set of EPA approved Agency rules and orders to help states maintain air quality. He said NOC emission limits from the oxyfuel furnace are also federally enforceable because they are approved through an NOC program that is approved in the SIP. He said a general principle the Agency follows is that if a source is in compliance with all of its existing emission limits, it is an indication that a source is using the correct control equipment. He said that if a source is consistently not meeting its existing emission limits, it is an indication that the source does not have the correct control equipment installed. He said if the current controls are determined to be less than RACT, then the Agency determines what RACT is for the source. He said the Agency has concluded that Furnaces No.2 and 3 are not meeting RACT. He said that, as part of the 2007 Consent Decree, the company installed a cloud chamber scrubber on Furnace No. 5 to resolve similar emission issues.

Ms. Chao asked about the costs associated with installing the cloud chamber scrubber.

Mr. Van Slyke said that the Agency understands that the vendor covered about 90% of the costs associated with installing the cloud chamber scrubber.

Ms. Chao asked how Ardagh obtained funding for the first cloud chamber scrubber project.

Ms. Halvorson said that the Agency does not know how Ardagh funded the Furnace No. 5 scrubber project, but that the project was part of a negotiated settlement to resolve several compliance issues with the Agency.

Ms. Chao asked if the Agency has an estimate on the cost to install the scrubbers on Furnace No. 5.

Mr. Van Slyke said the Agency estimates the cost to be in the range of \$3-5 million. He said that, in discussing the cost estimates Ardagh shared with the Agency, Ardagh was not able to provide exact estimates because its pollution control vendor did not share exact numbers with them. He said the Agency's determination of the proposed RACT for Furnaces No. 2 and 3 was anticipated by the Consent Decree. He said the General Regulatory Order addresses emission limits because the definition of RACT results in an emission limit.

Ms. Chao asked what public health research says about emission limits.

Mr. Van Slyke said that the proposed RACT limit is not based on a public health evaluation, but on a technical performance and regulatory review. He said if a source cannot meet a standard, the source likely needs additional controls.

Mr. Kenworthy said that the Agency and EPA know the harms of these types of pollutants. He said that over time, as technology improves and sources catch up with technology, the region will get to cleaner air. He said there is not an ongoing health analysis as it relates to the harm being reduced through pollution reduction.

Jennifer Dold said that health analyses influence national standards regarding PM and SO₂. She said RACT is an emission limit based on an analysis of available technologies and associated costs.

Mr. Van Slyke said that Furnaces No. 2 and 3 are not meeting RACT and need additional emission controls. He said there are reasonable, available controls that exist which can help Ardagh meet that objective. He said that the limit established by EPA in 1980 (0.02 PM/ton) is reasonable. He said that the SO₂ limit of 0.5 PM/ton on a 30 day average and the 0.6 PM/ton limit on a 24 hour average represents a 60% emission reduction. He said the cloud chamber scrubber can achieve 90% SO₂ removal, including Ardagh facilities in other cities. He said in the proposed General Regulatory Order, the Agency provided allowances for idling and maintenance periods when the equipment may be taken offline. He said the Agency considered the effect of the 2010 Consent Decree on this issue and the Agency's view is that it did not change any of the existing historical emission limits. He said that Ardagh could not comply with the Agency's existing limits if all Ardagh did was comply with the limits in the EPA Consent Decree alone.

Mr. Van Slyke presented a slide entitled "Emission Control Alphabet Soup." He said each of the terms listed has regulatory definitions and each portion of the definition has an engineering meaning. He said there is a myth of hierarchical purity to these definitions and that each definition can be different and may not lead to the same answer.

Mr. Van Slyke said that EPA recognizes that this is an engineering decision made on a case-by-case basis. He said that a source may argue that compliance is not cost effective but the Agency's view is that cost effective noncompliance is also not an option.

Mr. Van Slyke said there was a public hearing held on July 31, 2014 regarding the proposed General Regulatory Order and three people testified. He said the proposed General Regulatory Order was open for public comment until August 22, 2014 and nine comments were received.

Mr. Van Slyke displayed a slide entitled "Key Areas of Disagreement," which listed Effect of 2010 Global Consent Decree, Effect of 2007 Global Consent Decree, cost analyses, availability of technology options, and role of compliance issues. He displayed a slide entitled "Ardagh Cost Analyses." He said that the Agency met with Ardagh to discuss the economic issues and the total project cost for some of the key projects on the list.

Ms. Dold said that the Agency and Ardagh are awaiting a decision from Federal District Court in response to Ardagh's petition on the effect of the 2010 Consent Decree with respect to the 2007 Consent Decree requirements for the Agency to conduct RACT determinations for Furnaces No. 2 and 3. She said the Agency is also preparing a response to comments document to address and respond to the comments received. She said that pending the court decision, the Agency will

present a recommendation to the Board at the January 2015 meeting. She said that the Board packet contains a decision-making tree document created by staff which may assist the Board regarding the legal requirements related to a General Regulatory Order and RACT review. She said the RACT standards to be applied are set forth in the Washington State Clean Air Act, RCW 70.94.030 and 70.94.154. She said that a decision made by the Board to approve a General Regulatory Order Agency is appealable to the Pollution Control Hearings Board (PCHB).

Ms. Chao asked if there have been any appeals of General Regulatory Orders to the PCHB in Washington State.

Ms. Dold said there was one case which involved an appeal to the PCHB related to a RACT determination for the Centralia coal plant. She said that case was later appealed to the Court of Appeals of Washington, which upheld the PCHB's decision.

VI.B. Strategic Plan Implementation Periodic Updates

Wood Smoke and Outdoor Burning (Objective 1.3)

Andrew Green made a Power Point presentation entitled "Periodic Update – Wood Smoke and Outdoor Burning, Objective 1.3." He said this objective is part of Agency Strategic Plan Goal 1, to protect public health and the environment from air pollution. He said that Objective 1.3 seeks to reduce emissions and exposures from wood smoke and outdoor burning. He said the three high level strategies for Objective 1.3 are 1) to restore healthy air to the Tacoma-Pierce County nonattainment area; 2) reduce wood smoke pollution in other highly impacted communities that experience unhealthy levels; and 3) minimize pollution from outdoor fires. He said that in FY15, the Agency is continuing its enhanced burn ban enforcement program in the smoke reduction zone, and removing uncertified wood stoves from the nonattainment area via the wood stove removal and replacement program.

Mr. Dicks asked about the uncertified wood stove removal rule as it relates to electricity outages.

Mr. Kenworthy said the Agency does not enforce burn bans during power outages, and, according to polling data, about 70% of Pierce County residents do not utilize wood burning devices at all.

Mr. Green said the upcoming wood stove removal rule only applies to uncertified wood stoves.

Mr. Dicks said that the City of Tacoma is not generally subject to lengthy power outages, but more rural parts of Pierce County sometimes experience long power outages in the winter.

Ms. Chao asked if, when there are power outages and the Agency is not enforcing a burn ban, whether that time still counts in the EPA's annual assessment of the region's air quality.

Mr. Kenworthy said that those days would still count against our jurisdiction, but the Agency could apply for a waiver due to an exceptional event for those days.

Mr. Green said that the EPA recently published a proposal in the Federal Register to redesignate the Tacoma nonattainment area as attainment. He said the Agency needs to be careful not to give the impression that this problem is solved, and must stay committed to the 10-year maintenance plan.

Mr. Kenworthy said the Agency must also be able to demonstrate that it will not re-violate the standard, which is a critical function of moving forward with the stove rule.

Mr. Dicks asked if commenting in support of redesignation would be helpful.

Mr. Kenworthy said that supportive comments are helpful and encouraged.

Ms. Strange said the next element of this objective extends into other highly impacted communities beyond the Tacoma and Pierce County areas. She said the Agency is conducting outreach and enforcement in the Darrington area this winter due to high levels of particulate matter (PM). She said the Agency will be reviewing the recommendations of the highly impacted communities report and determining where the next wood smoke impacted community is in our region. She said Auburn and Algona were identified as highly impacted communities.

She said monitoring data also indicated that these areas have elevated fine particle levels during winter months, and the Agency has now placed temporary monitors in the area to gather additional data. She said there is a nonprofit organization called the Algona Health Action Committee that is conducting door to door canvassing in the area to ask residents about ground water and air quality issues. She said this group is affiliated with Futurewise, a Seattle-based organization.

Ms. Chao said there has been a long, ongoing conversation with Algona residents regarding potential Boeing groundwater contamination issues. She asked if the Agency was in conversation with the community or other agencies regarding that potential issue.

Ms. Strange said that the Agency has talked to the Algona and Auburn communities about these issues in the past. She said monitoring will help confirm the elevated fine particle levels in the region. She said the Agency may seek additional Department of Ecology capital funds for wood smoke reduction projects. She said one of the prerequisites for this funding is the ability to provide monitoring information to demonstrate there is an at risk area as defined by Ecology. She said the Agency is also conducting an air quality survey in the area near Highway 2 including Sultan, Startup, Skykomish, Index, and Monroe. She said this survey will show what happens to air quality in that area during inversion events. She said these communities are not in the top 20 highly impacted communities but data in the appendices of the report indicates they could be wood smoke impacted communities.

Ms. Chao asked if any additional monitoring was planned for the Kitsap County region to gather more air quality data and determine if there are any highly impacted communities there.

Ms. Strange said the Agency has done some monitoring in Kitsap County in the past. She said there are a couple of communities in Kitsap County the Agency is interested in investigating

further. She said there are no Kitsap County cities in the top 20 highly impacted communities report.

Mr. Willman asked when the Agency last performed monitoring in Kitsap County.

Ms. Strange said the Agency last performed monitoring in Kitsap County two or three heating seasons ago, in the Bremerton and Port Orchard areas. She said the Agency has had monitors in the Poulsbo area in the past. She said it can be challenging to find monitoring sites in Kitsap County that are representative of a neighborhood scale, due to the large amount of water and trees in the area and setback requirements.

Ms. Chao asked what kind of outreach and partnership the Agency has with tribes in Kitsap County and with the Tulalip tribe.

Ms. Strange said the tribes are sovereign entities and some prefer to work directly with EPA. She said the Agency has worked closely with some of the tribes including the Puyallup tribe, and some have adopted Agency regulations. She said the Agency has conducted monitoring on Tulalip land with regards to wood smoke and PM.

Ms. Chao said that on the Suquamish reservation in Kitsap County there is a lot of low income housing and wood stoves. She said there are large areas with fields where air tends to hang.

Mr. Willman said the Suquamish tribe is very receptive and conducts a lot of its own public outreach.

Mr. Kenworthy said that EPA has a formal relationship with the tribes, and the Agency would want to communicate with EPA about any potential work with the tribes it may wish to undertake.

Mr. Roberts said the Agency does not have a regulatory role over federally recognized tribes. He said the airshed doesn't respect tribal boundaries. He said that in the Marysville area there is a trough which is the dividing line between the Tulalip reservation and the City of Marysville.

Mr. Kenworthy said the Agency should consider its comprehensive approach to reducing pollutant levels. He said the Agency hopes Ecology will have more wood stove funding available in the next round. He said the Agency's work may be limited to communities where we have enough data to make the case for funding. He said the Agency will target some specific communities this season in order to make a stronger case for next season.

Mr. Green said the Agency will be evaluating reasonable alternatives to outdoor burning across all four counties in the Agency jurisdiction.

Mr. Kenworthy said he has met with county council members in Pierce, Snohomish, and King Counties to continue these outreach efforts.

Mr. Green said that with respect to potential challenges, as Tacoma and Pierce County move into attainment status, the Agency will need to determine the resource and partner trajectories. He said there are state budget constraints as well.

Mr. Dicks said that Pierce County recently conducted its annual employee survey. He said that 96% of employees knew that wood smoke was a problem and 97% of employees knew there was funding available to replace wood stoves. He said 27% of Pierce County staff signed up for burn ban alerts and 13% of staff would sign up for burn ban alerts now.

National Ambient Air Quality Standards (NAAQS) (Objective 1.1), Including EPA Proposal to Revise Ozone Standard

Ms. Strange made a Power Point presentation entitled “Periodic Update: Objective 1.1, Meet National Ambient Air Quality Standards.” She said five specific strategies the Agency is pursuing toward this objective are:

- With Ecology, secure re-designation of the Tacoma-Pierce fine particle nonattainment area to attainment status.
- Track the periodic revisions to the NAAQS to understand the potential for new nonattainment areas in our region.
- If new nonattainment areas are designated in our region (e.g. ozone) develop effective attainment plans promptly, with the participation of regional stakeholders.
- Make sure gasoline vapor recovery requirements support ozone maintenance.
- Meet requirements of legacy maintenance plans from former nonattainment areas, including transportation conformity requirements.

Ms. Strange said the Agency is working with Ecology to secure redesignation of the Tacoma Pierce County nonattainment area to attainment status. She said that on December 11, 2014, a notice was published in the Federal Register to redesignate the region. She said there is a 30-day comment period, and EPA then has 18 months to act but the Agency hopes to receive a decision in 2015. She said that so far in 2014, particulate matter levels are below the standard with only one true exceedance on July 4, 2014. She said that during the heating season, there was one potential exceedance where a sensor measured $35.1 \mu\text{g}/\text{m}^3$. She said the standard is $35 \mu\text{g}/\text{m}^3$, but this measurement was not calculated using the filter-based method. She said the filtered result could come back higher or lower than $35.1 \mu\text{g}/\text{m}^3$.

Mr. Dicks asked how many days of exceedance are permissible.

Ms. Strange said the eighth day of exceedance per year becomes an issue. She said the region is doing well with regards to the $35 \mu\text{g}/\text{m}^3$ standard, but the region is not doing as well with regards to the $25 \mu\text{g}/\text{m}^3$ health goal. She said there have been several days that have measured $25 \mu\text{g}/\text{m}^3$.

Mr. Kenworthy said the Agency implemented a Darrington-only burn ban this heating season because levels in the area were nearly three times the $35 \mu\text{g}/\text{m}^3$ goal. He said those numbers drove the Agency to call a Darrington-only burn ban rather than a county-wide burn ban.

Ms. Strange said the Agency communications team is pursuing outreach in the Darrington area with regards to wood smoke.

Ms. Strange said EPA proposed a new ozone standard the day before Thanksgiving. She said the current standard is 75 ppb and EPA proposed a range between 65-70 ppb rather than a specific number. She said EPA is now under a court ordered deadline to establish a specific number by October 2015 and is in the process of collecting public comments. She presented information on ozone levels and trends, and said that in 2008 the standard was set to 75 ppb, and the region stayed below the standard overall. She said the Enumclaw monitor came close to the limit and registers the highest ozone levels in Washington State.

Mr. Dicks asked if EPA utilizes a three year average for ozone.

Ms. Strange said that a three-year average is utilized. She said there is uncertainty for this region because the EPA designation will likely be based upon a three year average which includes levels in 2014, 2015, and 2016. She said the fourth highest value in 2014 so far is 67 ppm, which is in the middle of the 65-70 ppm range proposed by EPA. She said the Agency is uncertain about its level of risk at this time.

Mr. Dicks asked if most of the ozone issues in the region are from traffic on Interstate 5.

Mr. Kenworthy said ozone in the region is from transportation on a variety of roadways. He said the lowest levels on the graph displayed are from the Beacon Hill monitor. He said the precursors are happening across the urbanized area and drift occurs with heat and sunlight to eastern King County where ozone accumulates.

Mr. Willman asked if industrial sources contribute or if automobiles are the main source of ozone.

Ms. Strange said volatile organic compounds (VOCs) and NOX are the basic components of ozone. She said cars and trucks are the main sources of ozone, with smaller percentages generated by industrial sources, consumer products, and biogenic sources including trees.

Mr. Dicks asked if the Agency knows of any sources in Enumclaw that could be generating the higher ozone levels, or if the high levels are related to the region's geography.

Mr. Kenworthy said the Enumclaw area is not generating the high ozone levels.

Ms. Chao asked if this was a winter event, or a summer event when people are driving more in the region and the air is warm.

Ms. Strange said hot summer days in June, July, and August when the temperature reaches 90 degrees or higher are the days the region experiences elevated ozone levels.

Mr. Kenworthy said ozone levels are evaluated using a fourth highest day standard rather than an eighth highest day standard.

Ms. Strange said the Agency will continue talking with partner agencies about levels of uncertainty regarding ozone in the region. She said Mr. Green and Mr. Kenworthy recently visited the Puget Sound Regional Council (PSRC) to discuss ozone. She said precursor emissions continue to decline and the Agency will continue to press forward with actions to reduce vehicle emissions and vehicle use.

Ms. Chao asked how much ozone is generated by commercial traffic going across 410 to the other side of the mountains.

Ms. Strange said the wind direction is coming from the urban zones across I-5 rather than traffic coming across 410.

Mr. Kenworthy said with hot weather in the afternoon, ozone formation can take place.

Mr. Green said that ozone is a secondarily-formed pollutant, and is the cumulative sum of what is happening throughout the region.

Mr. Kenworthy said that next fall, EPA will have adopted a specific ozone limit and we will have data for two of the three years EPA will use to evaluate ozone in our region. He said the Agency will then make determinations about how to proceed.

Ms. Strange said that until EPA releases an actual number, the Agency is preparing by reviewing precursor emissions and potential scenarios such as efforts to reduce single occupancy vehicle use to determine how ozone levels could be affected. She said staff will also be reviewing ambient air quality monitoring and conducting literature reviews and study results to determine the Agency's level of risk of ozone nonattainment.

Mr. Willman asked what kind of monitoring software the Agency uses.

Ms. Strange said the Agency contracts with Washington State University to use its Community Multi-scale Air Quality modeling software. She said the target is to achieve attainment under NAAQS everywhere in the Puget Sound region. She said the Agency will update the Board about PM numbers in early 2015 after the majority of the winter heating season is over.

Mr. Kenworthy said the Advisory Council asked if it is possible to prevent the region from going into ozone nonattainment. He said that ozone is a regional issue and until the exact limit is released, it is difficult to fully address the issue. He said electric vehicles and preventative campaigns could be part of an overall strategy; the Agency anticipates more substantial conversation next year when there is more data available.

Mr. Dicks asked if local governments could call a "drive ban" on hot days.

Mr. Kenworthy said that is a tactic to consider, but an episodic approach may or may not be effective.

Ms. Chao suggested a partnership with public transportation agencies to offer free ride days.

Mr. Kenworthy said this tactic was tried when he worked in Kansas City and they discovered that individuals who rarely use transit were unlikely to use transit, even on free ride days.

Mr. Willman asked about incentives for electric vehicles and HOV lanes.

Mr. Roberts said conversations at the Puget Sound Regional Council (PSRC) this week about this issue were interesting. He said there will be opportunities for agencies to weigh in on the need for public transportation, and the Governor's views on climate and carbon issues has significant overlap as well.

Mr. Kenworthy said that, with regards to electric vehicles and transit, there may not be one overall solution to address ozone issues. He said that even if transit use in the region doubled, it may or may not greatly affect the ozone issue.

Ms. Chao asked how the Agency would respond if EPA sets the ozone standard at 65 ppm.

Mr. Kenworthy said that if the region goes into ozone nonattainment, it will be in marginal status (versus moderate, severe, or extreme). He said if, for example, the region was measuring 65.7 ppm when the standard is released, it is likely that the region would move into attainment along the curve of existing reductions by 2017-2018. He said that if the region is at 68 ppm, the Agency would have to consider which set of strategies to implement to address ozone levels. He said the region will be designated in fall of 2017, so there is nearly a two-year window of time until a decision is made. He said this will give the Agency time to understand the challenge and to start making plans for how to address it.

Ms. Chao asked if there are good forecasting models for how climate change affects ozone.

Ms. Strange said there are good forecasting models for climate change created by experts in climate models and projections. She said the timeframe for most climate models is 2050, with less meaningful data that addresses short term situations. She said examples of extreme meteorology are used to predict what ozone trends may look like in the future. She said another topic that may come up is how EPA will establish the nonattainment area boundary because ozone is a regional pollutant.

VI.C. Discussion – Strategic Plan Progress Reporting

Mr. Roberts suggested that this item be held over until more Board members are present in January.

VIII. STAFF REPORTS

Mr. Kenworthy said the possibility of a carbon tax, cap and trade, or polluter pays carbon legislation has moved from very tiny to not impossible. He said that state budget challenges have become clear to legislators and they are exploring new revenue sources. He said the price

of carbon may be more palatable than raising the sales tax or the B & O tax. He said that the Agency is usually focused on carbon policies that tie directly into transportation like a low carbon fuel standard. He said the Agency has not engaged in any conversation or debate regarding cap and trade systems, but should be prepared to discuss the ways these systems could potentially help with air quality issues in the region.

Mr. Willman asked what the value to the Agency would be if there is no actual environmental benefit under a new system.

Ms. Chao asked if the Agency has a sense from the Governor's Office about what criteria will be used to determine who participates in the program.

Mr. Kenworthy said the state would use a threshold approach to identify the 130 highest sources of carbon emission.

Mr. Dicks asked who would be identified if one of those sources was determined to be cars.

Mr. Kenworthy said the fuel suppliers would be the source if cars made the list of 130 sources of carbon emission in the state. He said there are about 85 entities which bring fossil fuels into Washington State including refineries. He said the state's goal would be to get 85% of the emission sources into the system.

Ms. Chao asked if the assumption is that the fuel sources will then pass the cost of the extra tax onto the population.

Mr. Kenworthy said that would be a partial effect of the new tax, if implemented. He said refineries could also earn credits for reducing their own emissions in order to offset some of the tax.

Mr. Willman asked if sources can then sell their credits, thereby buying their way out of the problem.

Mr. Kenworthy said the system would have a cap on the total amount of credits someone could sell or trade.

Ms. Chao asked if this plan will fill the \$2.4 billion budget shortfall.

Mr. Kenworthy said that by 2016-2017, this new tax could generate several hundred million dollars. He said the fiscal component is driving conversation around this issue. He said the issue of pricing carbon is very polarizing and if this system is not adopted in 2015, it may not happen for many years to come.

Mr. Roberts said he was invited to hear the Governor's comments on these issues, and that both Republicans and Democrats are becoming aware of revenue issues as they relate to carbon.

Mr. Roberts acknowledged that Notice of Construction list and the contract list in the board materials.

There was no further Board discussion.

With no further business, the Board adjourned at 12:02 p.m.

I hereby certify this to be a true and correct record of the Minutes of the December 18, 2014, meeting of the Board of Directors of the Puget Sound Clean Air Agency.

Attest:

Craig T. Kenworthy
Executive Director

Paul Roberts
Chair, Board of Directors

cmm

Date: January 15, 2015
To: Board of Directors
Puget Sound Clean Air Agency
Subject: Vouchers Submitted for Approval

Honorable Members:

The following vouchers were issued in the Blanket Voucher Approval document dated December 11, 2014:

Vouchers 13618 through 13665 in the amount of \$101,843.11 for Operating Expenses.

The following vouchers were issued in the Blanket Voucher Approval document dated December 19, 2014:

Vouchers 13666 through 13734 in the amount of \$474,577.33 for Operating Expenses.

The following vouchers were issued in the Blanket Voucher Approval document dated December 30, 2014:

Vouchers 13735 through 13768 in the amount of \$225,156.18 for Operating Expenses.

The following vouchers were issued in the Blanket Voucher Approval document dated January 7, 2015:

Vouchers 13769 through 13821 in the amount of \$93,767.85 for Operating Expenses.

Copies of the above listed vouchers are attached for your review. We request that the Board review the vouchers listed above and approve such vouchers as submitted.

Respectfully submitted,



Craig T. Kenworthy
Executive Director

Attachment

jwc

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Check Register

From 12/11/2014 Through 12/11/2014

Effective Date	Warrant Nu...	Vendor Name	Transaction Description	Check Amount	Spoiled
12/11/2014	13618	A and A Woodstove Inc	R0962 Wood Stove Replacement H Dowdell	3,723.82	No
12/11/2014	13618	A and A Woodstove Inc	R0966 Wood Stove Replacement R Zade	1,500.00	No
12/11/2014	13618	A and A Woodstove Inc	R0984 Wood Stove Replacement M Bridgeman	3,400.00	No
12/11/2014	13618	A and A Woodstove Inc	R0998 Wood Stove Replacement J Adler	1,500.00	No
12/11/2014	13619	Access Information Management	Agency Archives - Storage / Retrieval December 2014	741.16	No
12/11/2014	13620	George Allison	travel for Vehicle Inspections - November 2014	50.96	No
12/11/2014	13621	American Ecotech	maintenance of Ecotech M9003 Nephelometer	374.00	No
12/11/2014	13622	Apex Legal Services	vs. Gary Sarlund D950	45.00	No
12/11/2014	13622	Apex Legal Services	vs. Glen E Newell D950	45.00	No
12/11/2014	13622	Apex Legal Services	vs. Pat Shalen D950	45.00	No
12/11/2014	13622	Apex Legal Services	vs. Tim Seubert D950	45.00	No
12/11/2014	13623	Aqua Rec Fireside Hearth & Home Inc	R0935 Wood Stove Replacement D Deyo	3,400.00	No
12/11/2014	13623	Aqua Rec Fireside Hearth & Home Inc	R0959 Wood Stove Replacement A Kieszling	3,600.00	No
12/11/2014	13623	Aqua Rec Fireside Hearth & Home Inc	R0969 Wood Stove Replacement S Toney	3,600.00	No
12/11/2014	13623	Aqua Rec Fireside Hearth & Home Inc	R0999 Wood Stove Replacement R Collins	1,500.00	No
12/11/2014	13624	Darius Arencibia	A0611 Recycle Buy Back D Arencibia	350.00	No
12/11/2014	13625	Automatic Data Processing Inc	Auto PayII / HR Benefits period ending 11/13/14	1,043.97	No
12/11/2014	13626	Robert Booher	vehicle fuel / vehicle parking D100	65.88	No
12/11/2014	13627	Botanical Designs Inc	Interior Horticulture Service	82.13	No
12/11/2014	13628	Bricklin & Newman LLP	Legal Services - November 2014	27.55	No
12/11/2014	13629	Dwight Briske	A0603 Recycle Buy Back D Briske	350.00	No
12/11/2014	13630	Central Pierce Fire & Rescue	Illegal Burn #2014-700130	275.00	No
12/11/2014	13630	Central Pierce Fire & Rescue	Illegal Burn #2014700111	275.00	No
12/11/2014	13630	Central Pierce Fire & Rescue	Illegal Burn #2014700137	550.00	No
12/11/2014	13631	Cooperative Personnel Services	Consultant - HR Recruitment Phase II	17,715.83	No
12/11/2014	13631	Cooperative Personnel Services	Professional Fees - HR Recruitment	2,000.00	No
12/11/2014	13632	Capital One Commercial	cdr / Board Advisory Council meetings	51.26	No
12/11/2014	13633	Daily Journal of Commerce	Public hearing notice - 11/17/14	98.70	No
12/11/2014	13634	Michael Davis	A0594 Recycle Buy Back M Davis	350.00	No
12/11/2014	13635	Charlene Dressel	A0571 Recycle Buy Back C Dressel	350.00	No
12/11/2014	13636	Federal Express Corporation	delivery charges	8.06	No
12/11/2014	13637	FedEx Office	Fire District Maps / Burn Ban Patrol Maps	225.32	No
12/11/2014	13638	Marja Florence	A0605 Recycle Buy Back M Florence	350.00	No
12/11/2014	13639	Ann Gaffke	burn ban mileage - 12/1/14	19.26	No
12/11/2014	13640	Ross Grayum	DevExpress/ASP.NET Training - Las Vegas, NV D450	286.92	No
12/11/2014	13641	Home Depot Credit Services	drill kit / drydex/ sleeves / fan heaters/ cords	359.86	No
12/11/2014	13642	King County Fleet Administration Divisi...	Vehicle Maintenance - 51389	282.16	No
12/11/2014	13643	Kliemann Brothers	R1023 Wood Stove Replacement R1023	1,500.00	No
12/11/2014	13644	Maple Valley Fire & Life Safety	Illegal burn - 18700 Byers Rd SE Maple Valley	636.20	No
12/11/2014	13644	Maple Valley Fire & Life Safety	Illegal burn - 25722 SE 200 St Maple Valley	339.00	No
12/11/2014	13645	Office Depot	dvd mailers / pens / tape/ pads	113.89	No

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Check Register

From 12/11/2014 Through 12/11/2014

Effective Date	Warrant Nu...	Vendor Name	Transaction Description	Check Amount	Spoiled
12/11/2014	13646	Michael O'Hern	A0609 Recycle Buy Back M O'Hern	350.00	No
12/11/2014	13647	Pacific Truck Centers	Freightliner 2010 Cascadia	20,000.00	No
12/11/2014	13648	Pierce County Fire District 16	Illegal Burn - 14717 Parkdale Dr KPN	408.00	No
12/11/2014	13649	Puget Sound Energy (91269)	Account 200004905119 Bremerton site	59.61	No
12/11/2014	13650	Reserve Account	Refill Postage Meter Reserve Account	5,000.00	No
12/11/2014	13651	Lester Russell	A0604 Recycle Buy Back L Russell	350.00	No
12/11/2014	13652	The Seattle Times	Recruitment - Program Assistant (Part Time)	375.00	No
12/11/2014	13653	Seattle, City of - City Light	Account 1-454443-509825 Marginal Way	83.66	No
12/11/2014	13654	Jim Sharick	A0585 Recycle Buy Back J Sharick	350.00	No
12/11/2014	13655	South Kitsap Fire	Illegal burn - 11688 Fairview Blvd SW Port Orchard	166.00	No
12/11/2014	13655	South Kitsap Fire	Illegal burn - 1472 SW Wildwood Rd Port Orchard	166.00	No
12/11/2014	13655	South Kitsap Fire	Illegal burn - 3901 Division Ave W Bremerton	338.00	No
12/11/2014	13655	South Kitsap Fire	Illegal Burn - 5241 E Collins Rd Port Orchard	166.00	No
12/11/2014	13656	Staples Business Advantage	copy paper / calendar / chair mat/ report covers	655.80	No
12/11/2014	13657	Sun Life of Financial	Sun Life Short Term Disability	302.61	No
12/11/2014	13658	Robert W Switalski	Employee Recognition Event - November 2014	50.32	No
12/11/2014	13659	Tacoma City Treasurer	Vehicle Maintenance - # 41372	977.25	No
12/11/2014	13660	Tacoma, City Treasurer (Utilities)	Account 100229407 Alexander site	30.58	No
12/11/2014	13661	Valley Freightliner Inc	Freightliner 2008 Columbia 3701	20,000.00	No
12/11/2014	13662	State of Washington Consolidated Tec...	WEBEX Service - October 2014	137.48	No
12/11/2014	13663	Washington State Ferries	Ferry Travel - November 2014	83.40	No
12/11/2014	13664	Department of Enterprise Services (DE...	business cards	167.47	No
12/11/2014	13665	Glenda Wiffler	A0600 Recycle Buy Back G Wiffler	350.00	No
Report Total				101,843.11	

SHA 12.11.14

BLANKET VOUCHER APPROVAL DOCUMENT

Governmental Unit Name: PUGET SOUND CLEAN AIR AGENCY

Fund #01-000-185-0

Auditing Officer Certification (if Board approves via meeting minutes):

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligations against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

ad

Signature

DIRECTOR, AIR QUALITY PROGRAMS

Title

12/19/2014

Date

JMA 12.18.14

This certification and approval covers Warrant Number 13666 through 13734 in the amount of \$474,577.33 per the attached list.

BUC010-1-D1 (King County)

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Check Register

From 12/18/2014 Through 12/18/2014

Effective Date	Warrant Nu...	Vendor Name	Transaction Description	Check Amount	Spoiled
12/18/2014	13666	AAA Mailing Service Inc.	2015 Registration/Title V Invoice Mailing	2,825.25	No
12/18/2014	13667	A and A Woodstove Inc	R1002 Wood Stove Replacement U Dickinson	4,129.32	No
12/18/2014	13668	ABC Legal Messengers Incorporated	vs. Contreareas D950	50.00	No
12/18/2014	13668	ABC Legal Messengers Incorporated	vs. Edwin Anderson D950	75.00	No
12/18/2014	13668	ABC Legal Messengers Incorporated	vs. Eric Klock	50.00	No
12/18/2014	13668	ABC Legal Messengers Incorporated	vs. Richard Criss bbv	100.00	No
12/18/2014	13669	Absolute Chimney	B0203 Wood Stove Replacement B Pearson	250.00	No
12/18/2014	13669	Absolute Chimney	B0207 Wood Stove Replacement M Joubert	300.00	No
12/18/2014	13669	Absolute Chimney	B0209 Wood Stove Replacement K Coates	150.00	No
12/18/2014	13669	Absolute Chimney	B0211 Wood Stove Replacement D Cushman	150.00	No
12/18/2014	13669	Absolute Chimney	B0212 Wood Stove Replacement A Barrett	150.00	No
12/18/2014	13669	Absolute Chimney	B0213 Wood Stove Replacement D Fong	250.00	No
12/18/2014	13670	Access Information Management	Agency archive storage - Small Media November 2014	202.00	No
12/18/2014	13671	Advantage Truck Sales Inc	Freightliner Columbia 2009 7120	20,000.00	No
12/18/2014	13672	AFLAC	Aflac Employee Deductions	17.50	No
12/18/2014	13673	Allegiance Benefit Plan Management	Allegiance FSA Employee Deductions	5,772.74	No
12/18/2014	13674	All Seasons Inc	R0545 Wood Stove Replacement M Carlisle	7,200.00	No
12/18/2014	13675	AlphaGraphics	Business Cards	117.67	No
12/18/2014	13675	AlphaGraphics	Emergency Handbook	618.30	No
12/18/2014	13676	American Payroll Association	215648 Angie Johnson membership / Research Ready CD	657.65	No
12/18/2014	13677	Apex Legal Services	vs. Premier Autobody D950	45.00	No
12/18/2014	13678	Aqua Rec Fireside Hearth & Home Inc	R0948 Wood Stove Replacement J Hay	1,500.00	No
12/18/2014	13678	Aqua Rec Fireside Hearth & Home Inc	R0964 Wood Stove Replacement W Palton	1,500.00	No
12/18/2014	13678	Aqua Rec Fireside Hearth & Home Inc	R0981 Wood Stove Replacement V Caballero	1,500.00	No
12/18/2014	13678	Aqua Rec Fireside Hearth & Home Inc	R0987 Wood Stove Replacement J Munoz	3,600.00	No
12/18/2014	13678	Aqua Rec Fireside Hearth & Home Inc	R0990 Wood Stove Replacement R Sinka	3,600.00	No
12/18/2014	13678	Aqua Rec Fireside Hearth & Home Inc	R1003 Wood Stove Replacement M Eveland	1,500.00	No
12/18/2014	13678	Aqua Rec Fireside Hearth & Home Inc	R1034 Wood Stove Replacement D Weatherby	1,500.00	No
12/18/2014	13679	Automatic Data Processing Inc	Autopay II period ending 12/15/14	273.69	No
12/18/2014	13680	Business Card BofA	ConstantContact - email management	213.53	No
12/18/2014	13680	Business Card BofA	Craigs List - Recruitment for Program Assistant	25.00	No
12/18/2014	13680	Business Card BofA	Language Line - interpretive services (on call)	391.05	No
12/18/2014	13680	Business Card BofA	Microsoft - Exchange Online Protection	1,208.88	No
12/18/2014	13680	Business Card BofA	ORCA - WA State Ferry monthly passes	803.20	No
12/18/2014	13680	Business Card BofA	ZipCar use - Nov/Dec 2014	1,981.55	No
12/18/2014	13680	Business Card BofA	ZipCar use - Nov/Dec 2014 EJ	33.99	No
12/18/2014	13681	Arthur Barrett	B0212 Recycle Buy Back A Barrett	200.00	No
12/18/2014	13682	Capitol Solutions LLC	Governmental Relations - December 2014	3,000.00	No
12/18/2014	13683	CenturyLink	206-932-0317 891B ScRAPS	168.19	No
12/18/2014	13684	CENTURYLINK	84116177 206-343-8800 11/10-12/5/14	143.71	No
12/18/2014	13685	Kathy Coates	B0209 Recycle Buy Back K Coates	200.00	No

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Check Register

From 12/18/2014 Through 12/18/2014

Effective Date	Warrant Nu...	Vendor Name	Transaction Description	Check Amount	Spoiled
12/18/2014	13686	Comdata	Vehicle Fuel/Maintenance - November 2014	1,265.94	No
12/18/2014	13687	Cummins Northwest Inc	Fire Aid Unit #M-51 Central Kitsap	7,194.15	No
12/18/2014	13687	Cummins Northwest Inc	Oso Fire Dept Aid Unit #A37	8,434.79	No
12/18/2014	13688	Diane Cushman	B0211 Recycle Buy Back D Cushman	200.00	No
12/18/2014	13689	Down Right Cozy Inc	R1037 Wood Stove Replacement R Brakke	1,500.00	No
12/18/2014	13689	Down Right Cozy Inc	R1041 Wood Stove Replacement R Harrington	3,400.00	No
12/18/2014	13690	Enterprise Car Rental	vehicle rental - 12/5/14 A Green	36.51	No
12/18/2014	13691	Everett, City of	Vehicle Maintenance - November 2014	472.26	No
12/18/2014	13692	Diana Fong	B0213 Recycle Buy Back D Fong	200.00	No
12/18/2014	13693	Foster Pepper PLLC	Legal Consultation - Matter No. 2	2,000.00	No
12/18/2014	13694	Harry Graff	A0570 Recycle Buy Back H Graff	350.00	No
12/18/2014	13695	Laurie S Halvorson	NACAA Joint Permitting & Enforcement Workshop D900	142.00	No
12/18/2014	13696	Washington State Health Care Authority	PEBB Health Care Authority - Medical Dental Life LTD	84,441.06	No
12/18/2014	13697	Moya Joubert	B0207 Recycle Buy Back M Joubert	200.00	No
12/18/2014	13698	KeyBank 10	2014 PNWIS Conference - Corbin D200	439.44	No
12/18/2014	13698	KeyBank 10	2014 PNWIS Conference - McAfee D100	392.52	No
12/18/2014	13698	KeyBank 10	AireOx - Air filter cartridges	337.86	No
12/18/2014	13698	KeyBank 10	Good2Go - bridge transponders	60.00	No
12/18/2014	13698	KeyBank 10	OSHA Training - Aug 2014/Feb 2015 Troncoso D100	1,300.00	No
12/18/2014	13699	KeyBank	EZ Texting - Pierce Burn Ban texting service	836.50	No
12/18/2014	13699	KeyBank	JBM garmin dashboard base arm	9.95	No
12/18/2014	13699	KeyBank	Kitsap Sun - online subscription	9.99	No
12/18/2014	13699	KeyBank	News Tribune - online subscription	59.10	No
12/18/2014	13699	KeyBank	Seattle Times - online subscription	31.92	No
12/18/2014	13700	KeyBank 4	Ace hardware - monitoring supplies	55.56	No
12/18/2014	13700	KeyBank 4	Amazon - Pelican cases	831.96	No
12/18/2014	13700	KeyBank 4	Batteries Plus - Marine DC	437.95	No
12/18/2014	13700	KeyBank 4	Kickstarter - AirBeams	1,900.00	No
12/18/2014	13700	KeyBank 4	Mesa Labs (BGI) - equipment calibration	552.98	No
12/18/2014	13700	KeyBank 4	Omega Engineering - Universal Wireless transceiver	202.00	No
12/18/2014	13701	KeyBank 9	Staples - materials for database modeling project EJ	23.81	No
12/18/2014	13702	KeyBank 5	2014 PNWIS Conference - Kenworthy D900	239.48	No
12/18/2014	13702	KeyBank 5	Alaska Air - NAAA Winter Meeting D900	713.20	No
12/18/2014	13703	KeyBank 2	2014 PNWIS Conference - S Harrold D400	276.24	No
12/18/2014	13703	KeyBank 2	Facebook - agency promotion on FB	17.68	No
12/18/2014	13703	KeyBank 2	Pine Environmental - PE Photovac MicroFID rental	93.08	No
12/18/2014	13704	KeyBank 3	2015 WAPRO Membership - SJ Nehen	25.00	No
12/18/2014	13704	KeyBank 3	Woodstove Design Workshop - Swartzendruber D400	221.02	No
12/18/2014	13705	KeyBank 6	2014 PNWIS Conference - Renninger D200	493.89	No
12/18/2014	13705	KeyBank 6	Amazon - calculator / headset	152.29	No
12/18/2014	13705	KeyBank 6	PayFlo Pro - paypal for Registration fees	19.95	No

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Check Register

From 12/18/2014 Through 12/18/2014

Effective Date	Warrant Nu...	Vendor Name	Transaction Description	Check Amount	Spilled
12/18/2014	13705	KeyBank 6	PayFlo Pro - paypal site for Asbestos fees	30.05	No
12/18/2014	13706	KeyBank 8	2014 PNWIS Conference - S Fry D100	230.46	No
12/18/2014	13706	KeyBank 8	ConstantContact - email management WWCC	49.28	No
12/18/2014	13706	KeyBank 8	Defensive Driving - Voegtlin D100	430.00	No
12/18/2014	13707	King County Superior Court Clerk	Civil Filing/Working copies/Ex Parte Service	638.00	No
12/18/2014	13708	King County Recorders Office	Recording Fee - Satisfaction of Judgment	73.00	No
12/18/2014	13709	Kliemann Brothers	R0924 Wood Stove Replacement S Kimball	1,500.00	No
12/18/2014	13710	LexisNexis (894166)	LexisNexis Subscription - November 2014	376.68	No
12/18/2014	13711	David Lyman CPA	Consulting Services - 10/29 through 11/26/14	2,925.00	No
12/18/2014	13712	MGP XI Town Center Lake Forest LLC	Lake Forest monitoring site Unit 708-V102	50.00	No
12/18/2014	13713	Office Depot	Index	8.60	No
12/18/2014	13713	Office Depot	pocket folders / binder / batteries	104.98	No
12/18/2014	13714	Omnitek Engineering Corp	Truck Conversions - 2013067-0	142,500.00	No
12/18/2014	13715	Pacific Rim Environmental Inc	Asbestos Bulk Sample 20140803	55.00	No
12/18/2014	13716	Brian Pearson	B0203 Recycle Buy Back B Pearson	200.00	No
12/18/2014	13717	Mario Pedroza	KAGRO Trade Show - copying of materials / parking	136.19	No
12/18/2014	13718	Pierce County Auditor	Recording Fee - Satisfaction of Judgment (2 pages)	73.00	No
12/18/2014	13719	Puyallup Heating & Air Conditioning	R0908 Wood Stove Replacement P Armenta	2,935.32	No
12/18/2014	13719	Puyallup Heating & Air Conditioning	R0978 Wood Stove Replacement B Gonzales	7,200.00	No
12/18/2014	13720	Rich's (Wood Stoves Etc.)	R0672 Wood Stove Replacement G Johnson	1,500.00	No
12/18/2014	13720	Rich's (Wood Stoves Etc.)	R0939 Wood Stove Replacement G Foote	1,500.00	No
12/18/2014	13720	Rich's (Wood Stoves Etc.)	R0988 Wood Stove Replacement N Miller	1,500.00	No
12/18/2014	13721	Erik T. Saganic	Employee Recognition cards	40.00	No
12/18/2014	13722	SeaTac Trucks LLC	Freightliner 2009 0523	20,000.00	No
12/18/2014	13723	Tacoma Cambodian Evangelical Church	Air Quality Monitoring Station - 4th Quarter 2014	600.00	No
12/18/2014	13724	Teamsters Local Union 763	Teamsters Union Dues	5,566.00	No
12/18/2014	13725	TEC Equipment Inc	Volvo 2010 0568	20,000.00	No
12/18/2014	13726	TERRA Services Inc	11-30-14 Kathryn Gianas - SCRAPS	304.50	No
12/18/2014	13727	United Way of King County	United Way	1,038.00	No
12/18/2014	13728	US Bank Equipment Finance	Sharp Copiers - 11/30-12/30/2014	2,242.58	No
12/18/2014	13729	Steven M Van Slyke	NACAA Permitting & Enforcement Workshop D200	776.68	No
12/18/2014	13730	Wallace's Incorporated	R1000 Wood Stove Replacements V Kiehl	4,093.68	No
12/18/2014	13730	Wallace's Incorporated	R1001 Wood Stove Replacement R Orton	3,600.00	No
12/18/2014	13730	Wallace's Incorporated	R1074 Wood Stove Replacement A Hahn	3,125.21	No
12/18/2014	13731	Washington State Dept of Ecology	Idle Reduction Technology - Eagle Marine Services 2013009-0	30,358.05	No
12/18/2014	13732	State of Washington Consolidated Tec...	WEBEX Conference calls - November 2014	211.19	No
12/18/2014	13733	Washington Counties Insurance Fund	WCIF DEC-2014	2,582.58	No
12/18/2014	13734	Western Peterbilt Inc	Peterbilt 2015 8662	30,000.00	No

Report Total

474,577.33

[Handwritten Signature]
12.18.14

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Check Register

From 12/30/2014 Through 12/30/2014

Effective Date	Warrant Nu...	Vendor Name	Transaction Description	Check Amount	Spilled
12/30/2014	13735	ABC Legal Messengers Incorporated	vs Larry D Kress bbv	50.00	No
12/30/2014	13735	ABC Legal Messengers Incorporated	vs. Angela Hunt D950	50.00	No
12/30/2014	13735	ABC Legal Messengers Incorporated	vs. James Thompson bbv	50.00	No
12/30/2014	13735	ABC Legal Messengers Incorporated	vs. Nathan Speer bbv	50.00	No
12/30/2014	13735	ABC Legal Messengers Incorporated	vs. R & R McClain bbv	50.00	No
12/30/2014	13736	Apex Legal Services	vs. Tina Mertz	45.00	No
12/30/2014	13737	Aqua Rec Fireside Hearth & Home Inc	R0896 Wood Stove Replacement E Glenn	4,200.00	No
12/30/2014	13737	Aqua Rec Fireside Hearth & Home Inc	R0957 Wood Stove Replacement R Nevins	1,500.00	No
12/30/2014	13737	Aqua Rec Fireside Hearth & Home Inc	R0972 Wood Stove Replacement B Kitchens	3,600.00	No
12/30/2014	13737	Aqua Rec Fireside Hearth & Home Inc	R0996 Wood Stove Replacement J Craigen	3,400.00	No
12/30/2014	13737	Aqua Rec Fireside Hearth & Home Inc	R1026 Wood Stove Replacement J Mattos	4,200.00	No
12/30/2014	13737	Aqua Rec Fireside Hearth & Home Inc	R1031 Wood Stove Replacement K Campbell	3,600.00	No
12/30/2014	13737	Aqua Rec Fireside Hearth & Home Inc	R1040 Wood Stove Replacement D England	1,500.00	No
12/30/2014	13738	Carlos Castiblanco	WWCC Website - October 2014	255.00	No
12/30/2014	13739	Kimberley Cline	Clean Cities Steering Committee Meeting 11-12-14	47.31	No
12/30/2014	13739	Kimberley Cline	DOE Clean Cities Peer Exchange - CO	297.00	No
12/30/2014	13740	Clise Agency, Inc	January 2015 Rent - Cost of Services Escal	3,727.66	No
12/30/2014	13740	Clise Agency, Inc	January 2015 Rent - S13 Storage D500	233.00	No
12/30/2014	13740	Clise Agency, Inc	January 2015 Rent - S5 Storage D425RM	176.00	No
12/30/2014	13740	Clise Agency, Inc	January 2015 Rent - Storage 4K D425RM	905.00	No
12/30/2014	13740	Clise Agency, Inc	January 2015 Rent - Suite 105/107	43,407.00	No
12/30/2014	13741	Cogent Communications Inc	dedicated internet service	634.38	No
12/30/2014	13742	Darrington School District	January 2015 Rent - Darrington monitoring site	100.00	No
12/30/2014	13743	Scott DeWees	DOE Clean Cities Peer Exchange - CO	297.00	No
12/30/2014	13744	Fircrest Hearth and Home	R1027 Wood Stove Replacement Y Kinney	3,400.00	No
12/30/2014	13745	General Services Administration	January 2015 Rent - Building Number WA0953KC	425.00	No
12/30/2014	13746	Global Response Corp	Answering Service - December 2014	394.61	No
12/30/2014	13747	IMPERIAL PARKING INC	January 2015 Rent - Lot 2 4 Stalls	1,497.00	No
12/30/2014	13748	JES Sales Co Inc	Freightliner 2009 9591	20,000.00	No
12/30/2014	13749	Kliemann Brothers	R0934 Wood Stove Replacement J Harrison	4,199.99	No
12/30/2014	13749	Kliemann Brothers	R0973 Wood Stove Replacement D Gettman	2,955.14	No
12/30/2014	13749	Kliemann Brothers	R1010 Wood Stove Replacement A Meyers	1,500.00	No
12/30/2014	13749	Kliemann Brothers	R1044 Wood Stove Replacement M Wood	2,999.99	No
12/30/2014	13750	Marysville School District No. 25	January 2015 Rent - Marysville monitoring site	250.00	No
12/30/2014	13751	NVL Laboratories Inc	Bulk Asbestos Analysis 201408122	60.00	No
12/30/2014	13752	Pacific Truck Centers	Freightliner 2009 Cascadia 2444	20,000.00	No
12/30/2014	13753	Premiere Communications Inc.	Agency 800 numbers - 11/11-12/10/14	889.41	No
12/30/2014	13754	Puget Sound Energy (91269)	200019845169 utilities @ Kent site	67.65	No
12/30/2014	13755	Puyallup Tribe, The	January 2015 Rent - Alexander monitoring site	75.00	No
12/30/2014	13756	Rich's (Wood Stoves Etc.)	R0890 Wood Stove Replacement M McGuire	1,500.00	No
12/30/2014	13757	Sebris Busto James	Professional Services - November 2014	1,648.50	No

Puget Sound Clean Air Agency (Current)
 Check/Voucher Register - AP Check Register
 From 12/30/2014 Through 12/30/2014

<u>Effective Date</u>	<u>Warrant Nu...</u>	<u>Vendor Name</u>	<u>Transaction Description</u>	<u>Check Amount</u>	<u>Spoiled</u>
12/30/2014	13758	Snohomish County PUD (1100)	2021-9147-4 utilities @ Lynnwood site	129.33	No
12/30/2014	13759	South Park Area Redevelopment Com...	January 2015 Rent - South Park monitoring	50.00	No
12/30/2014	13760	Tacoma-Pierce County Health Depart...	Outdoor Air Outreach & Education November 2014	10,658.04	No
12/30/2014	13760	Tacoma-Pierce County Health Depart...	Outdoor Air Outreach & Education Oct 2014	16,369.10	No
12/30/2014	13761	Tacoma City Treasurer (EPS)	2014-2015 Healthy Homes Healthy Neighborhood - Dometop Proj	1,500.00	No
12/30/2014	13762	TEC Equipment Inc	Volvo 2015 5699	30,000.00	No
12/30/2014	13763	TEC Equipment Inc	Volvo 2011 3810	20,000.00	No
12/30/2014	13764	Thermo Fisher Scientific	Filter Assembly D425 RM	914.79	No
12/30/2014	13765	United Parcel Service UPS	delivery services	68.30	No
12/30/2014	13766	Verizon Wireless	agency cell phones 11/8 - 12/7/14	1,586.50	No
12/30/2014	13767	Washington State Dept of Ecology	Permit Engineering Support - October 2014	9,584.02	No
12/30/2014	13768	Department of Enterprise Services (DE...	Outreach Storage/Fulfillment November 2014	59.46	No
Report Total				<u>225,156.18</u>	

Sho 12.30.14

BLANKET VOUCHER APPROVAL DOCUMENT

Governmental Unit Name: PUGET SOUND CLEAN AIR AGENCY

Fund #01-000-185-0

Auditing Officer Certification (if Board approves via meeting minutes):

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligations against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.



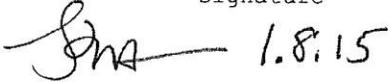
Signature

DIRECTOR, AIR QUALITY PROGRAMS

Title

1/7/2014

Date



This certification and approval covers Warrant Number 13769 through 13821 in the amount of \$93,767.85 per the attached list.

BUC010-1-D1 (King County)

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Check Register

From 1/8/2015 Through 1/8/2015

Effective Date	Warrant Nu...	Vendor Name	Transaction Description	Check Amount	Spilled
1/8/2015	13769	ARA Collision	Refund overpayment - 2015 Registration Fee	0.00	No -Cancelled
1/8/2015	13770	Gary Aardappel	B0210 Recycle Buy Back G Aardappel	200.00	No
1/8/2015	13771	ABC Legal Messengers Incorporated	vs. Albert L Williams bbv	50.00	No
1/8/2015	13771	ABC Legal Messengers Incorporated	vs. Cater bbv	50.00	No
1/8/2015	13771	ABC Legal Messengers Incorporated	vs. Claudia L Nelson bbv	50.00	No
1/8/2015	13771	ABC Legal Messengers Incorporated	vs. Clayton Wiegand bbv	50.00	No
1/8/2015	13771	ABC Legal Messengers Incorporated	vs. James Thompson bbv	75.00	No
1/8/2015	13771	ABC Legal Messengers Incorporated	vs. Nathan F Speer bbv	50.00	No
1/8/2015	13772	Absolute Chimney	B0210 Wood Stove Replacement G Aardappel	250.00	No
1/8/2015	13772	Absolute Chimney	B0215 Wood Stove Replacement J Fjeldsted	150.00	No
1/8/2015	13773	Access Information Management	Agency archives - storage/retrieval January 2015	1,669.59	No
1/8/2015	13774	Allegiance Benefit Plan Management	Allegiance FSA Employee Deductions	7,018.45	No
1/8/2015	13775	Apex Legal Services	vs. Kali LLC D950	65.00	No
1/8/2015	13775	Apex Legal Services	vs. Scott Maziar D950	45.00	No
1/8/2015	13776	Aqua Rec Fireside Hearth & Home Inc	R0888 Wood Stove Replacement H Jones	1,500.00	No
1/8/2015	13776	Aqua Rec Fireside Hearth & Home Inc	R1004 Wood Stove Replacement T Moe	1,500.00	No
1/8/2015	13776	Aqua Rec Fireside Hearth & Home Inc	R1024 Wood Stove Replacement C Fossett	3,400.00	No
1/8/2015	13776	Aqua Rec Fireside Hearth & Home Inc	R1045 Wood Stove Replacement J MacDougall	4,200.00	No
1/8/2015	13776	Aqua Rec Fireside Hearth & Home Inc	R1055 Wood Stove Replacement K Cheng	3,400.00	No
1/8/2015	13776	Aqua Rec Fireside Hearth & Home Inc	R1065 Wood Stove Replacement D Kruse	3,400.00	No
1/8/2015	13777	Automatic Data Processing Inc	Autopay II / HR B Solutions period ending 12/11/2014	1,059.08	No
1/8/2015	13778	Loretta Baker	A0606 Recycle Buy Back L Baker	350.00	No
1/8/2015	13779	Richard Bratlee	A0629 Recycle Buy Back R Bratlee	350.00	No
1/8/2015	13780	Don Broadfoot	A0550 Recycle Buy Back D Broadfoot	350.00	No
1/8/2015	13781	CenturyLink	206-223-5263 12/17 - 1/17/2015	247.42	No
1/8/2015	13782	CenturyLink	206-T03-6766 12/23-1/23/2015	425.19	No
1/8/2015	13783	Cogent Communications Inc	dedicated internet service - January 2015	634.38	No
1/8/2015	13784	Cooperative Personnel Services	Professional Services - HR Recruitment	5,704.90	No
1/8/2015	13785	Jennifer Dold	mileage - Kent Regional Justice-Judgment Hearing	22.40	No
1/8/2015	13786	Fred Donnelly	A0615 Recycle Buy Back F Donnelly	350.00	No
1/8/2015	13787	Mike Doyle	A0602 Recycle Buy Back M Doyle	350.00	No
1/8/2015	13788	Melissa English	A0584 Recycle Buy Back M English	350.00	No
1/8/2015	13789	Enterprise Car Rental	Vehicle rental 12/7-12/8/14 Kenworthy	78.52	No
1/8/2015	13790	Jim Fjeldsted	B0215 Recycle Buy Back J Fjeldsted	200.00	No
1/8/2015	13791	James Glaser	A0608 Recycle Buy Back J Glaser	350.00	No
1/8/2015	13792	Sergey Goncharov	A0619 Recycle Buy Back S Goncharov	350.00	No
1/8/2015	13793	Government Finance Officers Association	Active Membership - Lee Engel	150.00	No
1/8/2015	13794	Sara Harrold	PNWIS 2014 Fall Meeting - Spokane D400	208.00	No
1/8/2015	13794	Sara Harrold	South Park Meeting 10/14/14	10.30	No
1/8/2015	13795	Home Depot Credit Services	tools / shop towels D425 RM	34.17	No
1/8/2015	13796	Teresa Kanouse	A0623 Recycle Buy Back T Kanouse	350.00	No

Puget Sound Clean Air Agency (Current)
 Check/Voucher Register - AP Check Register
 From 1/8/2015 Through 1/8/2015

Effective Date	Warrant Nu...	Vendor Name	Transaction Description	Check Amount	Spilled
1/8/2015	13797	Kliemann Brothers	R1005 Wood Stove Replacement F Hanson	3,915.38	No
1/8/2015	13798	LexisNexis (894166)	LexisNexis Subscription - December 2014	376.68	No
1/8/2015	13799	Lincoln National Life Insurance Company	Lincoln Financial LTD	2,001.82	No
1/8/2015	13800	Erin Marsh	A0621 Recycle Buy Back E Marsh	350.00	No
1/8/2015	13801	McCoy Freightliner	Freightliner 2015 Cascadia 1920	30,000.00	No
1/8/2015	13802	Meridian Institute	NW Legislators - Project 9870 refund of overpayment	51.45	No
1/8/2015	13803	Narrows Heating and Air Conditioning ...	R1053 Wood Stove Replacement J Kvamme	1,500.00	No
1/8/2015	13804	Irene Neal	A0601 Recycle Buy Back I Neal	100.00	No
1/8/2015	13805	News Tribune, The	AirSafePierceCounty outreach	4,439.04	No
1/8/2015	13805	News Tribune, The	AirSafePierceCounty outreach - online	193.20	No
1/8/2015	13805	News Tribune, The	Board Meeting Notice - 12/22/14	140.05	No
1/8/2015	13805	News Tribune, The	Public Notice - NOC 10732 Sierra Pacific	342.09	No
1/8/2015	13806	Office Depot	Credit memo - returned binders Inv 743788070001	(43.75)	No
1/8/2015	13806	Office Depot	mount tape	5.35	No
1/8/2015	13806	Office Depot	pens, markers , marker board	119.36	No
1/8/2015	13807	Office Depot Credit Plan	binder / table lamp	53.92	No
1/8/2015	13808	Mario Pedroza	2015 Desk Calendar	26.27	No
1/8/2015	13809	Praxair Distribution Inc	CO2 Cylinders	23.26	No
1/8/2015	13810	Rich's (Wood Stoves Etc.)	R1049 Wood Stove Replacement K Oesterle	1,500.00	No
1/8/2015	13810	Rich's (Wood Stoves Etc.)	R1068 Wood Stove Replacement D Blankenship	4,034.37	No
1/8/2015	13811	Jerry Rude	A0612 Recycle Buy Back J Rude	350.00	No
1/8/2015	13812	Sandau, Gregory	silicon grease for TEOM repair	7.11	No
1/8/2015	13813	Dan Santos	A0443 Recycle Buy Back D Santos	350.00	No
1/8/2015	13814	The Seattle Times	Board Meeting Notice - 12/23/2014	294.56	No
1/8/2015	13814	The Seattle Times	Recruitment - Administrative Assistant	375.00	No
1/8/2015	13815	Snohomish County	Darrington Wood Smoke Debris Program 2012007-0-MOU	1,307.06	No
1/8/2015	13816	Snohomish County PUD (1100)	2038-1441-3 Marysville site	189.68	No
1/8/2015	13817	Sound Publishing Inc	Board Meeting Notice 12/23/2014	53.20	No
1/8/2015	13818	Tacoma, City Treasurer (Utilities)	100122818 L Street utilities	100.20	No
1/8/2015	13819	TERRA Services Inc	Kathryn Gianas / Rachel Wheeler 12/14/2014	1,064.48	No
1/8/2015	13819	TERRA Services Inc	Kathryn Gianas / Rachel Wheeler 12/7/14	1,356.80	No
1/8/2015	13820	Verizon Wireless	770200447-00001 Mobile Broadband D425	129.09	No
1/8/2015	13821	White-Crow, Judith	Air Quality Managers Meeting 11/14 / Advisory Council 12/14	14.78	No
Report Total				93,767.85	

JWA 1.8.15

Date: January 15, 2015

To: Board of Directors
Puget Sound Clean Air Agency

Subject: Briefing – Executive Director Salary Survey Report

Honorable Members:

As discussed with the Board in December, during discussions by the Board related to Craig Kenworthy's performance evaluation for FY14, the Board expressed an interest in conducting a salary survey for the Executive Director position, and perhaps other management positions. After further conversation, the Board confirmed it desired a salary survey be prepared. Based on this direction, the agency's compensation consultant, Matt & Associates, conducted two salary surveys, one for the Executive Director position and one for the agency's management positions.¹ The Executive Director salary survey report, dated October 31, 2014, is attached for your review and consideration.

At the Board's request, Gene Matt, of Matt & Associates, will attend the January Board meeting to discuss the salary survey process and report, and answer questions you may have. In addition, the Board can consider whether based on the salary survey report, it desires to take any action with respect to Craig's compensation.

Background

There are not specific guidelines the Board must follow to determine a compensation philosophy for the Executive Director or management employees. It is up to the Board to determine which factors as described below are most important in setting compensation levels for employees, including the Executive Director.

The overall objectives of a salary survey are typically to:

- Attract, retain and motivate highly qualified employees
- Provide equitable salaries in recognition of changing labor market factors, internal equity, and job responsibility
- Consider the organization's financial position, responsibility for public accountability, and equitable distribution of compensation throughout the organization
- Maintain a compensation plan that is internally equitable and competitive
- Develop and recommend changes concerning the current salary structure and practices

¹ With respect to the salary survey for the management positions, that survey report has been reviewed and shared with the managers. Further consideration of the compensation information for the directors, managers and supervisors will wait until the new Human Resources Manager joins the agency.

With that in mind, salary surveys generally attempt to address the following considerations:

- Accurate job matches
- Labor market determinations
- Numbers, size and nature of employers to be contacted
- Areas from which employees are normally recruited, reside and work
- Comparative economic conditions and work force composition considerations
- Industry comparisons
- Agencies that historically compare with or impact the Puget Sound Clean Air Agency

In the Executive Director's salary survey report, you will see that the following organizations were surveyed:

- City of Bellevue
- City of Seattle
- City of Tacoma
- King County
- Puget Sound Regional Council
- Sound Transit
- EPA Region 10
- Washington State Department of Ecology
- Bay Area Air Quality Management District
- Sacramento Air Quality Management District
- San Diego Air Pollution Control District
- San Joaquin Air Pollution Control District
- South Coast Air Quality Management District
- Ventura County Air Pollution Control District

Craig's Compensation

When Craig was hired in July 2010, his salary was set at \$160,524 and it remained at that level until 2014. In July 2014, the Board awarded Craig a merit award, and as a result of that award and a COLA increase, his current salary is \$168,026.

For FY15, the amount of \$6,722 is included in the approved FY15 budget as the maximum for the Board to consider awarding to Craig as merit pay, based on his performance evaluation.

As with all the salary ranges for management employees, the salary range for the Executive Director is adjusted annually for COLA. The FY15 salary range for the Executive Director is:

<u>Minimum</u>	<u>Middle</u>	<u>Maximum</u>
\$134,280	\$167,851	\$201,421

The Board has not established a target or guideline for the Executive Director's compensation within the salary range.

Potential Actions

At the Board's discretion, the Board may wish to consider the following types of actions at the January Board meeting:

1. Adopt a policy or guideline for the Executive Director's compensation within the salary range, such as striving for the compensation level to be at approximately the median of the range, based on salary survey information.
2. Make an adjustment to Craig's current salary, based on the salary survey report.
3. Take no action at this time, and in May-June 2015 at the time of Craig's annual performance review and consideration of a possible merit award, also consider any salary adjustments based on the salary survey report.

We will be happy to answer any questions you may have at the Board meeting, and if you have questions in the meantime, please contact me at (206) 689-4030.

Respectfully submitted,



Laurie Halvorson
Compliance and Legal Director

Attachment

jwc

DRAFT REPORT

October 31, 2014



**EXECUTIVE DIRECTOR
COMPENSATION REVIEW**

Submitted by:

Matt & Associates
30 Saddletree Drive
Port Townsend, Washington
360-385-1205

EXECUTIVE DIRECTOR COMPENSATION REVIEW

The Puget Sound Clean Air Agency (PSCAA) retained Matt & Associates to conduct a compensation survey to address the competitiveness of the Agency's compensation system and obtain market comparisons for its management group consisting of the Executive Director and 11 directors, managers and supervisors. Actual salary ranges were surveyed. Other forms of compensation such as bonuses were not considered. Additionally, benefit practices were not surveyed. The survey labor market was comprised of six California air quality agencies and eight public agencies within Washington State. Findings for the 11 directors, managers and supervisors are identified in a separate report.

Survey Organizations

1. Bellevue, City of
2. Seattle, City of
3. Tacoma, City of
4. King County
5. Puget Sound Regional Council of Governments
6. Sound Transit
7. EPA, Region 10
8. Ecology, Department of, Washington State
9. Bay Area Air Quality Management District
10. Sacramento Air Quality Management District
11. San Diego Air Pollution Control District
12. San Joaquin Air Pollution Control District
13. South Coast Air Quality Management District
14. Ventura County Air Pollution Control District

Two of the six California organizations have been included in all PSCAA compensation surveys since at least 2005. They are:

- Bay Area Air Quality Management District serves nine counties that surround the San Francisco Bay Area: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, southwestern Solano, and southern Sonoma counties. The Bay Area AQMD has an annual consolidated budget of approximately \$90.4 million and a staff of approximately 350.
- Sacramento Metropolitan Air Quality Management District serves all of Sacramento County with an annual budget of approximately \$58.7 million and 94 staff members.

Four of the California organizations were not included as survey organizations in the 2005 or 2006 Executive Director Compensation surveys. However, they have been included in all management employee compensation surveys since 2005. The four organizations are:

- San Diego Air Pollution Control District, a department within San Diego County government. The Air Pollution Control District has 135 employees and a 2014-15 budget of \$42 million excluding incentive programs.

- San Joaquin Air Pollution Control District is made up of eight counties in California's Central Valley; San Joaquin, Stanislaus, Merced, Madera, Fresno, Kings, Tulare and the San Joaquin Valley portion of Kern County. San Joaquin APCD has 277 employees and a 2014 budget of approximately \$46.7 million excluding incentive programs.
- South Coast Air Quality Management District serves all of Orange County and the urban portions of Los Angeles, Riverside and San Bernardino counties. South Coast has 797 employees and an annual budget of approximately \$129.2 million excluding incentive programs.
- Ventura County Air Pollution Control District, a department within Ventura County government, has 49 employees and a 2014-2015 budget of \$8.1 million excluding incentive programs.

As you are aware, there are several considerations in labor market pay analysis. The first of these is that all organizations are organized differently with varying priorities, organizational structure goals, distribution of job functions to individual job classifications, and issues unique to the individual organization. For the most part, it is enough to keep this in mind when reviewing labor market data to maintain a balanced perspective. Given the differences between agencies including size we have focused on leadership positions within each of the survey organizations and common key components such as accountability, levels of responsibility and regional impact.

Labor Market Salary Findings:

Nine of the 14 agencies have a salary range with an average pay range width of 47% compared to PSCAA's 50% pay range. Five organizations, Bay Area Air Quality Management District, Sacramento Air Quality Management District, San Joaquin Unified Air Pollution Control District, and South Coast Air Quality Management District have a flat maximum rate of compensation for their chief executive officer. Washington State does not publish minimum rates for appointed officials although these employees can make less than the published maximum. As a result, survey data at the minimum and midpoint levels are less useful for comparative purposes when compared to the maximum rates of compensation.

Additionally, as in 2006, we have addressed the compensation survey results for the Executive Director to include all survey organizations and those within the Puget Sound Region. As a result, using the maximum rate of pay, our analysis takes into consideration the following:

Total Peer Group (All survey organizations): The District's pay range maximum for the Executive Director is on average 5.5% below the market median.

Puget Sound Peer Group: The District's pay range maximum is on average 0.3% below the market median.

For the compensation analysis, data is reported based on the labor market median and average. The labor market **median** is recommended because it is the most stable statistical measure in which half of the data is above the median and half of the data is below. This statistic is based on the ranking of the data and represents the middle of the data set. This statistic is stable for highly variable data sets and is not skewed by unusually high or low paying agencies.

Executive Director Salary Survey Data

Survey Job Title	Organization	Survey Agency Job Title	Number of Incumbents	Minimum Annual	Minimum Monthly	PSCAA v Market	Midpoint Annual	Midpoint Monthly	PSCAA v Market	Maximum Annual	Maximum Monthly	PSCAA v Market	Pay Range Width
Executive Director	Bellevue, City of*	Deputy City Manager	1	\$120,328	\$10,027		\$156,269	\$13,022		\$192,211	\$16,018		60%
	Seattle, City of*	Executive Level 4	1	\$130,229	\$10,852		\$172,553	\$14,379		\$214,876	\$17,906		65%
	Tacoma, City of*	Deputy City Manager	1	\$165,228	\$13,769		\$188,538	\$15,712		\$211,848	\$17,654		28%
	King County*	Director, Dept. Natural Resources & Parks	1	\$139,680	\$11,640		\$158,367	\$13,197		\$177,053	\$14,754		27%
	Puget Sound Regional Council*	Executive Director	1	\$142,451	\$11,871		\$181,082	\$15,090		\$219,712	\$18,309		54%
	Sound Transit*	Deputy Chief Executive Officer	1	\$182,505	\$15,209		\$205,319	\$17,110		\$228,132	\$19,011		25%
	EPA, Region 10*	Regional Administrator	1	\$120,749	\$10,062		\$151,125	\$12,594		\$181,500	\$15,125		50%
	Ecology, WA State*	Director, Department of Ecology	1							\$151,705	\$12,642		
	Bay Area AQMD	Executive Director/Air Pollution Control Office	1							\$274,625	\$22,885		
	Sacramento AQMD	Executive Director	1							\$196,296	\$16,358		
	San Diego APCD	Executive Director/Air Pollution Control Office	1	\$132,350	\$11,029		\$173,430	\$14,453		\$214,510	\$17,876		62%
	San Joaquin Unified APCD	Air Pollution Control Officer	1							\$216,334	\$18,028		
	South Coast AQMD	Executive Officer	1							\$243,570	\$20,298		
	Ventura APCD	Executive Officer/Air Pollution Control Officer	1	\$131,705	\$10,975		\$163,076	\$13,590		\$194,447	\$16,204		48%
	Average:	# of Incumbents	14	\$140,581	\$11,715		\$172,195	\$14,350		\$208,344	\$17,362		
	Median:	# of Respondents	14	\$132,350	\$11,029		\$172,553	\$14,379		\$213,179	\$17,765		
Total Peer Group		25th Percentile:		\$130,229	\$10,852	3.1%	\$158,367	\$13,197	6.0%	\$192,770	\$16,064	4.5%	
		50th Percentile/Median:		\$132,350	\$11,029	1.5%	\$172,553	\$14,379	-2.7%	\$213,179	\$17,765	-5.5%	
		Average:		\$140,581	\$11,715	-4.5%	\$172,195	\$14,350	-2.5%	\$208,344	\$17,362	-3.3%	47%
		75th Percentile:		\$142,451	\$11,871	-5.7%	\$181,082	\$15,090	-7.3%	\$218,867	\$18,239	-8.0%	
Puget Sound Peer Group *		25th Percentile:		\$125,489	\$10,457	7.0%	\$157,318	\$13,110	6.7%	\$180,388	\$15,032	11.7%	
		50th Percentile/Median:		\$139,680	\$11,640	-3.9%	\$172,553	\$14,379	-2.7%	\$202,030	\$16,836	-0.3%	
		Average:		\$143,024	\$11,919	-6.1%	\$173,322	\$14,443	-3.2%	\$197,130	\$16,427	2.2%	48%
		75th Percentile:		\$153,840	\$12,820	-12.7%	\$184,810	\$15,401	-9.2%	\$216,085	\$18,007	-6.8%	
Puget Sound Clean Air Agency Current Salary Range:				\$134,280	\$11,190		\$167,851	\$13,988		\$201,421	\$16,785		50%

Note: A minus (-) percentage = the percentage that PSCAA's compensation rate is below the market rate; no minus sign = the percentage that PSCAA's compensation rate is above the market rate.

Date: January 15, 2015

To: Board of Directors
Puget Sound Clean Air Agency

Subject: Strategic Plan Implementation Update – Financial Strength and
Accountability (*Objective 3.4*)

Honorable Members:

To ensure you are aware of how we are doing in executing the strategic plan, we update you on specific plan Objectives on a rotating basis.

This month we will discuss Objective 3.4, “*Build the agency’s long-term financial strength and ensure accountability.*” Objective 3.4 is one of our “Excellence” objectives. As we say in the strategic plan, our effectiveness depends not only on *what* we do, but *how* we do it. Our “*how*” objectives, such as financial strength and accountability, are important to reaching our vision on our “*what*” objectives.

We also hope this background will be useful as we begin the fiscal 2016 budget process (see separate agenda item).

Respectfully submitted,



Craig T. Kenworthy
Executive Director

Attachment – Presentation

jwc

King County

Pierce County

Strategic Plan
2014 - 2020

Clean healthy air for everyone, everywhere, all the time.

pscleanair.org
Puget Sound Clean Air Agency

Snohomish County

Kitsap County

Periodic Update

Financial Strength and Accountability

Objective 3.4

Board of Directors
January 22, 2015

pscleanair.org
Puget Sound Clean Air Agency

Outline

1. Refresher: what the plan says
2. FY14-15 progress and deliverables by strategy
3. Challenges
4. Board input



Strategies

- A. Maintain and expand diverse funding sources matched to priorities
- B. Maintain an appropriate level of discretionary funds to ensure flexibility, manage risks and provide for contingencies
- C. Manage cash flow (liquidity and receivable collections)
- D. Maximize efficiency by continually seeking creative ways to provide the highest level of service per dollar
- E. Maintain credibility and confidence of the public, Board, fee payers, partners, grantors, Advisory Council, auditors and others by being accountable and transparent and by managing expenditures well
- F. Ensure fee-based programs cover the costs of administering them



Targets

- ✓ Deliver a balanced and sustainable annual agency budget
- ✓ Assure financial reserve sufficiency
- ✓ Achieve a clean audit each year




FY14-15 Progress & Deliverables

A. Maintain & expand diversified funding

1. Per Capita funding - demonstrate value to jurisdictions - continuing
2. Supported 19 to 24 total grants/funding contracts
3. Continue to secure grants where they meet Strategic Plan goals - Port of Seattle expanded funding, DERA grants, CMAQ (Transportation team)

B. Maintain appropriate reserve levels

1. Discretionary fund balances at year-end FY14 were \$1.5 million - projecting \$1 - \$1.2 million for year-end FY15 (primarily made up of civil penalties)
2. Define appropriate levels of reserves - TBD
3. Continuing to strengthen the long-term forecasting developed last year for FY16-FY20 budget/forecast

C. Manage cash flows

1. Timed large grant expenditures with the receipt of their revenues (e.g. Clean Cities, POS, etc.)




FY14-15 Progress & Deliverables (cont.)

D. Make efficient use of resources

1. Operating expenses were 6% under budget for FY14 – FY15 is on track with the budget
2. Staff cross-training to cover multiple functions-ongoing
3. Process efficiencies - Timesheet application will be done in FY15 and other projects are underway
4. Office lease – balance employee productivity and best use of resources – in process

E. Maintain credibility

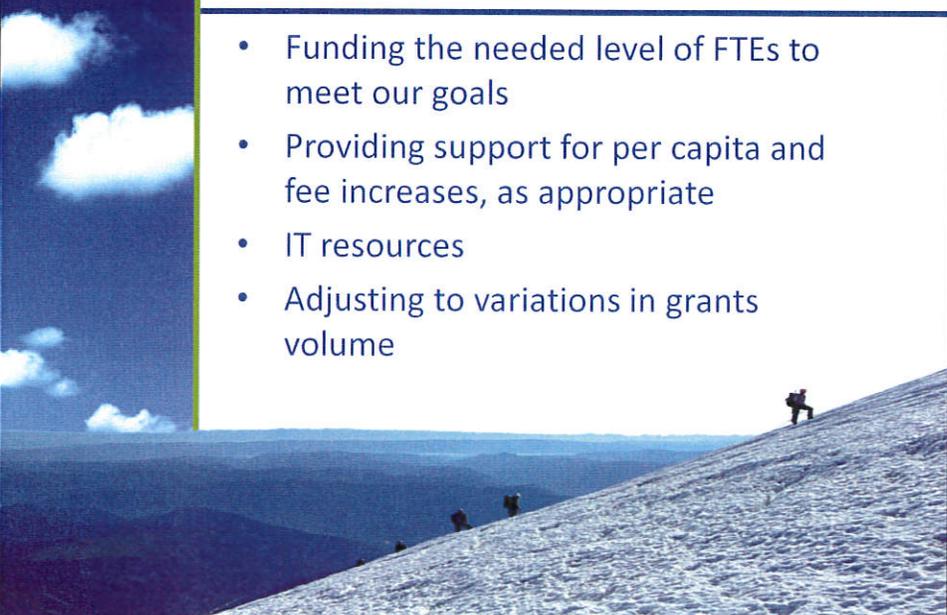
1. Clean FY13 audit (FY14 audit is currently under way)
2. Quarterly financial performance reported to management & Board
3. No issues or special audits with our grantors
4. Policies & procedures improvements - implemented the Grants Manual in FY14, purchasing policies to be reviewed in FY15, continued grant & contract training
5. Public records requests fulfilled (560 in FY14, 280 for YTD FY15)



FY14-15 Progress & Deliverables (cont.)

F. Ensure fee programs' costs covered appropriately

1. Monthly review of fee program financial performance and funds sufficiency



Challenges

- Funding the needed level of FTEs to meet our goals
- Providing support for per capita and fee increases, as appropriate
- IT resources
- Adjusting to variations in grants volume



Board Input

- FY16 Budget - questions
 - What defines a sustainable budget?
 - What is the appropriate level of discretionary reserves?
- Risks in the financial outlook
 - Federal re-allocation of core funding
 - State funding (McCleary school funding)
 - Timing of woodstove state capital grant
 - Lease negotiation outcome



What Questions Do You Have?

Date: January 15, 2015
To: Board of Directors
Puget Sound Clean Air Agency
Subject: Legislative Update – Climate Policy

Honorable Members:

As we briefly discussed at your December meeting, the upcoming state Legislative session will include discussion of several climate change policy proposals. Concepts likely to be discussed include: ‘cap and trade,’ carbon tax, clean fuel standard, zero-emission vehicle measures, as well as several concepts relating to renewable energy and energy efficiency.

Goal Two of our strategic plan is to “*Become the most climate-friendly region in the United States.*” Under that Goal, we chose to focus on the transportation sector, which emits nearly 50 percent of our climate pollution and is a sector where we have expertise and proven success, and can add the most value. Consistent with this choice, and in particular the strategy to “*Secure the adoption of state and local carbon-reducing policies,*” I and other agency staff will engage in the Legislative discussion about transportation-related state climate policies.

As I foreshadowed in December, I propose we also engage in the discussion regarding overarching (“economy-wide”) carbon reduction policies such as ‘cap and trade,’ for three main reasons: 1) they would likely reduce transportation emissions, 2) they could affect our clean air regulatory programs, and 3) they could profoundly advance our region’s ability to reach Goal Two and our long-term vision. In addition, the alignment of events that make a meaningful legislative policy possible may be of limited duration.

At your January meeting we will discuss principles to guide staff’s engagement in Legislative discussion. The following draft principles are for your consideration. We would seek general consistency with these principles as things wind their way through the legislative process.

Building on our long-term vision for air quality and climate and our strategic plan goals, the Puget Sound Clean Air Agency supports state climate policy proposals that:

- 1. **Make Substantial Reductions** – reduce greenhouse gas emissions broadly and deeply enough to put us on a path to achieve the state's greenhouse gas reduction goals by returning emissions to 1990 levels by 2020, and reducing emissions another 25 percent by 2035*
- 2. **Lead the Nation** – contribute to our becoming the most climate-friendly region in the United States and show the way for other regions*
- 3. **Are Durable** – establish a robust regime that will sustain emissions reductions over many years or decades*
- 4. **Support the Clean Air Regulatory Framework and Other Clean Air Strategies** – are consistent overall with clean air regulatory programs and other criteria pollutant and toxics reduction strategies*

5. ***Engage Everyone and Support Equity*** – encourage everyone to play an active role in reducing greenhouse gas emissions, and ensure everyone benefits from clean and healthy air and a safer climate

I look forward to our conversation.

Respectfully submitted,



Craig T. Kenworthy
Executive Director

jwc

Date: January 15, 2015
To: Board of Directors
 Puget Sound Clean Air Agency
Subject: Strategic Plan Progress Reporting

Honorable Members:

Both the Advisory Council and the Board of Directors have asked how we intend to report our progress against the 2014-2020 Strategic Plan. Following is our proposed progress reporting framework. It would provide more systematic annual reporting against plan strategies and objectives, while avoiding redundancy with the existing monthly Executive Director's report to the Board. We look forward to your feedback at our meeting.

Timeframe	Reports
Monthly	<ul style="list-style-type: none"> ➤ Executive Director's report to Board: narrative and context about highlighted elements of work (<i>see excerpt attached</i>) ➤ Topic or project-specific agenda items
Periodic	<ul style="list-style-type: none"> ➤ Periodic updates: discussions throughout the year about individual Objectives or themes, with most Objectives/themes returning approximately annually
Annually	<ul style="list-style-type: none"> ➤ Annual progress report: narrative summary of overall progress by Objective, bulleted summary of progress against Strategies (<i>see sample format attached</i>). Expected timing: Fall each year, for the prior fiscal year. ➤ With some exceptions, generally no reporting against Targets as they are long term
FY16 or 17	<ul style="list-style-type: none"> ➤ Reassess Targets ➤ Determine if midpoint measurement against Targets is worthwhile
Early FY18	<ul style="list-style-type: none"> ➤ Consider mid-course review, including assessment of progress towards Goals and report against 2020 Targets if worthwhile
2021	<ul style="list-style-type: none"> ➤ Final review, including assessment of progress towards Goals and Vision, and report against 2020 Targets ➤ Revise or write new strategic plan

Respectfully submitted,



Craig T. Kenworthy
Executive Director

Attachments: Excerpt – monthly Executive Director's report to Board (existing mechanism)
 Sample annual progress report format (proposed new mechanism)

jwc

Attachment – Excerpt from monthly Executive Director's report to Board

Date: November 13, 2014
To: Board of Directors
Puget Sound Clean Air Agency
Subject: Executive Director's Report

Honorable Members:

...

Here are some of the important things we've accomplished in cleaning the air and protecting the climate over the last month:

GOAL ONE – PROTECT PUBLIC HEALTH AND THE ENVIRONMENT FROM AIR POLLUTION

...

Objective 1.3 – Reduce emissions and exposures from wood smoke and outdoor burning.

This year we assumed the Tacoma/Pierce County Smoke Reduction Zone outreach work output previously contracted to BCRA. We set our message and strategy, identified the appropriate media to reach our targets, wrote and produced our video/commercial and print advertising, and negotiated rates and placement with local print, online and television providers. We “went live” the week of November 9. The campaign focuses on the wood stove program, the 2015 uncertified stove removal rule and compliance with burn bans.

As of November 4, the Tacoma-Pierce County Wood Stove Removal/Replacement Program (WSRP) has helped to remove 280 old wood stoves so far this fiscal year. Of those, 111 participants opted to recycle their old device in exchange for a reward of up to \$350; 80 participants opted for the \$1,500 discount toward a new heating device (but not a wood stove) in exchange for their old wood stove or insert; and 89 low-income participants opted for a free new heating replacement in exchange for their old wood stove or insert. We received 104 new enrollments to the WSRP from October 1 to November 4, of which 27 have already completed or scheduled a replacement or recycling project.

We participated in the Alliance for Green Heat's Collaborative Stove Design Workshop at Brookhaven National Laboratory in New York. The workshop is a gathering of professionals to study, test, and discuss automated wood stove designs. This workshop provided a good opportunity for us to discuss our Woodstove retrofit open challenge (hosted on the Innocentives website) that closes November 21.

We recently met with the Snohomish Fire Chiefs. The discussion centered on identifying ways to encourage area fire districts to more actively participate in the enforcement and permitting process for outdoor burning. Next steps include in-person visits with Snohomish fire districts within the Urban Growth Area.

...

Respectfully submitted,
Craig T. Kenworthy
Executive Director, etc. etc.

Attachment – Sample annual progress report format (Mocked up end-of-FY15 report)

Objective 1.3 Reduce emissions and exposures from wood smoke and outdoor burning	
<p>Overall: The people of Tacoma-Pierce County continued to respect burn bans and remove or replace old uncertified wood stoves. The area continued to meet federal ambient standards, and we expect EPA to redesignate the area to attainment later in 2015. We initiated relationships with communities in Anytown, with an eye to future joint work to reduce wood smoke. Stakeholders across the four counties are strongly engaged in providing input to the evaluation of reasonable alternatives to residential outdoor burning. We had <i>x</i> days with 24-hour fine particle levels over 25 µg/m³ in high-wood-smoke communities.</p>	 Strong progress
Strategy B: Reduce wood smoke pollution in other highly impacted communities that experience unhealthy levels.	
<p>Substrategy 1: Call and enforce air quality burn bans throughout our region, using enhanced techniques piloted in Tacoma/Pierce County.</p> <ul style="list-style-type: none"> ➤ Called <i>x</i> burn ban days in King and Snohomish counties and conducted timely outreach, including burn ban app. ➤ Deployed <i>x</i> smoke observers during burn bans and took <i>x</i> appropriate enforcement actions. ➤ Issued <i>x</i> “No Other Adequate Source of Heat” exemptions. 	 Strong progress
<p>Substrategy 2: Identify communities with high 24-hour wood smoke levels using monitoring, modeling, or complaint analysis.</p> <ul style="list-style-type: none"> ➤ Conducted temporary winter wood smoke monitoring studies in Anytown, Mytown, Yourtown and Widecounty. ➤ Identified “highly impacted communities” based on these and prior studies, combined with Community Air Tool information. 	 Complete
<p>Substrategy 3: Engage with highly impacted communities to learn about their air quality priorities; help drive understanding of the health risks and what they can do to minimize exposure; and share resources to help them to play an active role in improving air quality.</p> <ul style="list-style-type: none"> ➤ Began investing in relationships with Anytown communities. Future joint efforts to address wood smoke are under discussion. 	 Weak progress
<p>Substrategy 4: Secure incentives to encourage the removal or replacement of uncertified, high-polluting wood stoves in these communities.</p> <ul style="list-style-type: none"> ➤ Finalization of state capital budget delayed. Efforts still underway. 	 Not yet timely

Date: January 15, 2015
To: Board of Directors
Puget Sound Clean Air Agency
Subject: Briefing – FY16 Budget Planning

Honorable Members:

As part of the FY16 budget development, this memo highlights for the Board the priorities from the Strategic Plan and the key issues for FY16. In addition, we would like to review the Board calendar for briefings and actions for the FY16 budget.

Strategic Plan Goals

As a reminder of our priorities as we head into budget development, the Strategic Plan goals and the strategies are shown below:

1. Protect public health and the environment from air pollution
 - 1.1 Meet National Ambient Air Quality Standards
 - 1.2 Reduce transportation emissions, especially diesel particulate, in highly impacted locations
 - 1.3 Reduce emissions and exposures from wood smoke and outdoor burning
 - 1.4 Prevent, reduce and control emissions and exposure from significant stationary sources of air pollution
 - 1.5 Characterize and communicate air quality throughout the region, with the active participation of the public
 - 1.6 Reduce inequities in air pollution exposure
2. Become the most climate-friendly region in the United States
 - 2.1 Reduce emissions of greenhouse gases from transportation
3. Employ the best people, policies, and practices to achieve our work
 - 3.1 Attract, retain and inspire exceptional staff
 - 3.2 Develop a culture that integrates environmental justice and equity principles into our day-to-day work and decisions
 - 3.3 Engage in meaningful dialogue and outreach with all sectors of the public
 - 3.4 Build the agency's long-term financial strength and ensure accountability
 - 3.5 Be a model of environmental sustainability

Key Issues – FY16 Budget Development and FY17-20 Planning

Attainment (Smoke Reduction Zone) – While we plan to continue outreach and burn ban enforcement activities in this area, we anticipate some reduction of the efforts in FY16 from prior years. As we review data from the FY15 winter season, we can develop the detailed budget for this. Due to state budget timing, the primary Woodstove Replacement program grant may

not be awarded in time to include in the FY16 budget until a budget amendment in early FY16. The FY16 budget may have to identify some level of bridge funding in order to maintain the continuity of the attainment efforts in the Smoke Reduction Zone.

Funding – For the federal core grant (which has been in the \$925k range in the past few years), we expect that it will continue at this level for FY16 and that reallocation across federal regions will begin in FY17 leading to a \$60k annual reduction to our grant for five years. The state core grant may be affected if the Department of Ecology changes the methodology for allocating state funds to the local air authorities – this would likely be an increase for us, but the scale and timing remains uncertain.

While we are seeing fewer and smaller one-time federal and state grants than in the past and, therefore, lower grant revenues overall, there are several opportunities on the horizon. We will receive additional Congestion Mitigation and Air Quality (CMAQ) funding to continue the port truck scrappage program, we have applied for two different EPA air monitoring grants and it appears that federal funding for Diesel Emissions Reduction Act (DERA) has survived the federal budget rounds so far (enabling us to apply for these grants).

Per capita funding remains a critical source of funding for meeting our Strategic Plan goals. In the last budget cycle, we asked the Board to adopt a 15-cent increase in FY15 and to consider a 10-cent increase in FY16. We will be proposing the 10-cent increase in our FY16 budget development in order to keep us on track with the Strategic Plan and to address the technology risks (limited network infrastructure support) that we discussed with the Board during the FY15 budget development.

Expenses – Over the next few months, we will be budgeting expenses for FY16 and estimating resource needs for FY17-20 as well. Personnel expenses, the majority (80%) of our operating expenses, are primarily impacted by resource needs, cost of living adjustments, PERS rate adjustments and benefits costs.

An important expense in the out years is the cost of our office lease and tenant improvements beyond the January 2017 lease expiration. As our tenant representative, Washington Partners, works to bring us leasing options, we will have more solid estimates for planning for FY17 and beyond.

FY16 Budget Calendar (Board)

We have outlined the key dates for the FY16 budget development below. Our goal is to have budget adoption in the May meeting but as in prior years, we are proposing to adjust the June Board meeting date to meet the requirements of RCW 70.94.092 (adoption of the budget on or before the fourth Monday in June) in the event that a final budget is not adopted in May. The proposed adjusted date of the June Board meeting would be June 11, 2015. We'll discuss this date with you and ask you to look at possible conflicts.

Date	Meeting	Topics
January 22, 2015	Board of Directors	<ul style="list-style-type: none"> • Briefing: <ul style="list-style-type: none"> – Strategic Plan priorities – Resources
February 26, 2015	Board of Directors	<ul style="list-style-type: none"> • Briefing: <ul style="list-style-type: none"> – FY16 Strategic Plan priorities, policy issues, and funding – FY16 key budget assumptions – CY16 Per capita discussion
March 26, 2015	Board of Directors	<ul style="list-style-type: none"> • Briefing: <ul style="list-style-type: none"> – FY16 Strategic Plan priorities, policy issues and funding – Financial Policies review
April 23, 2015	Board of Directors	<ul style="list-style-type: none"> • Briefing: <ul style="list-style-type: none"> – Proposed FY16 Budget • Action: <ul style="list-style-type: none"> – FY16 Financial Policies Adoption • Action: <ul style="list-style-type: none"> – CY16 Per Capita Rate and Apportionment Method Adoption
May 21, 2015	Board of Directors	<ul style="list-style-type: none"> • Action: <ul style="list-style-type: none"> – Final FY16 Budget adoption (or revised proposed FY16 Budget)
June 11, 2015	Board of Directors	<ul style="list-style-type: none"> • Action: <ul style="list-style-type: none"> – Final FY16 Budget Adoption (if budget is not adopted in May) – <u>PLEASE NOTE PROPOSED CHANGE IN DATE OF JUNE BOARD MEETING</u>

If you have any questions, please contact me at 206.689.4004 or CraigK@psc Clean Air.org.

Respectfully submitted,


 Craig T. Kenworthy
 Executive Director

jwc

Date: January 15, 2015

To: Board of Directors
Puget Sound Clean Air Agency

Subject: Briefing – Summary of Year-End Particulate Matter Levels

Honorable Members:

At your January meeting we will provide preliminary particulate matter levels for 2014. We provide this data each year as we discuss how levels compare to the national ambient air quality standards and our health goals.

Respectfully submitted,


Craig T. Kenworthy
Executive Director

jwc



pscleanair.org
Puget Sound Clean Air Agency

Working together for clean air



Preliminary 2014 Fine Particle Pollution Levels

Board of Directors Meeting
January 22, 2015



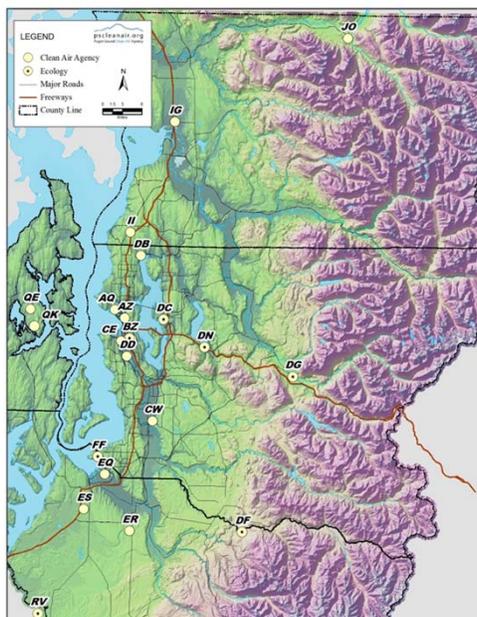
pscleanair.org
Puget Sound Clean Air Agency

Background

- **The Clean Air Act guides EPA to set National Ambient Air Quality Standards (NAAQS) for six “criteria” pollutants to protect health**
 - EPA is required to review and revise standards based on latest science every five years
 - This presentation focuses on daily fine particle pollution (PM2.5)
 - PM2.5 exposure linked with many adverse health effects – most established include heart and lung effects
- **Our Agency’s 1999 Fine Particle Goal is more protective than the current daily PM2.5 NAAQS**
- **Levels relate to Strategic Plan Targets**
 - Objective 1.1 – Meet National Ambient Air Quality Standards
 - Objective 1.3 – Reduce emissions and exposures from wood smoke

1/21/2015, Slide 2

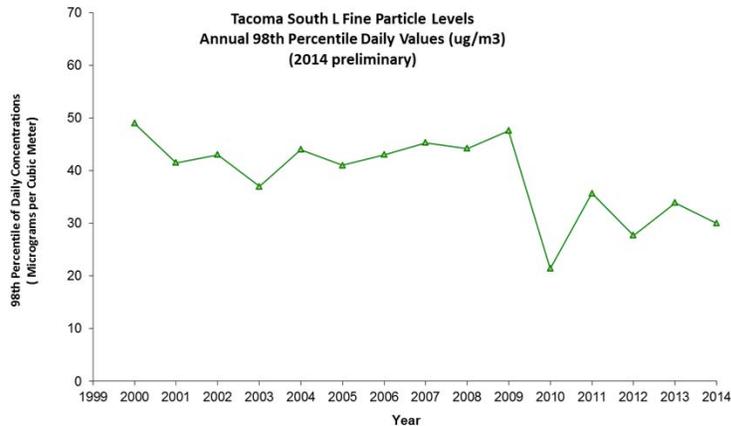
Fine particle monitor locations



pscleanair.org
Puget Sound Clean Air Agency

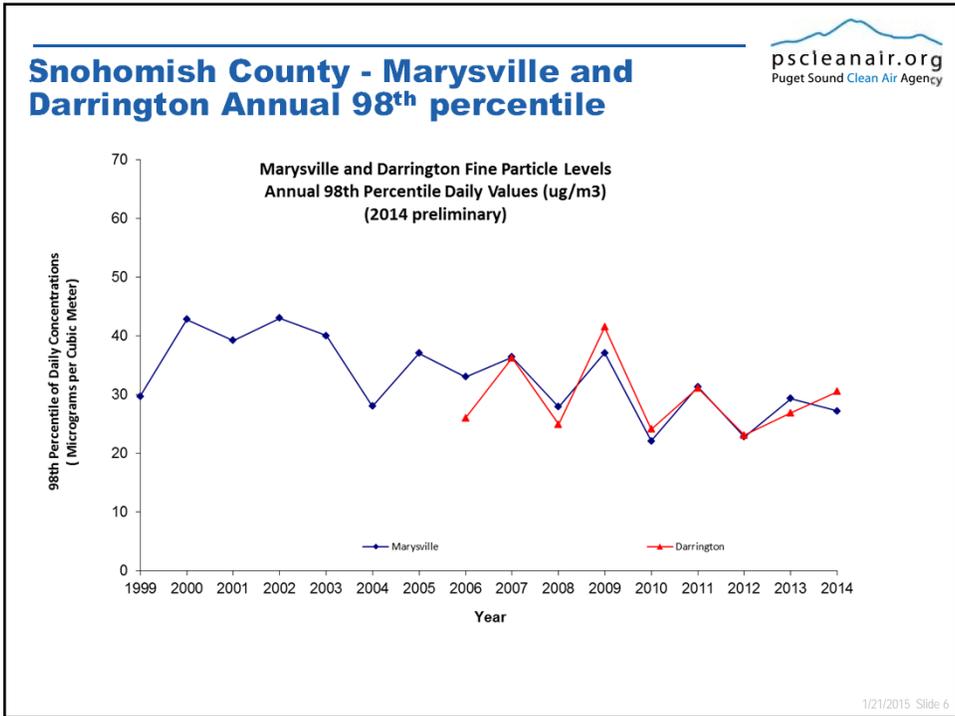
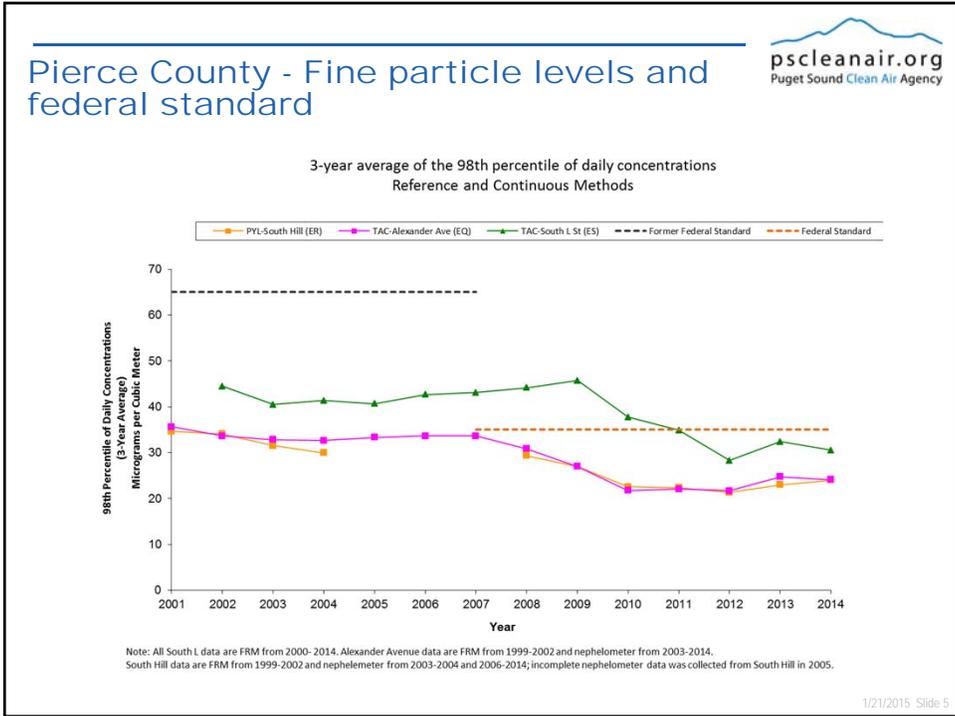
1/21/2015, Slide 3

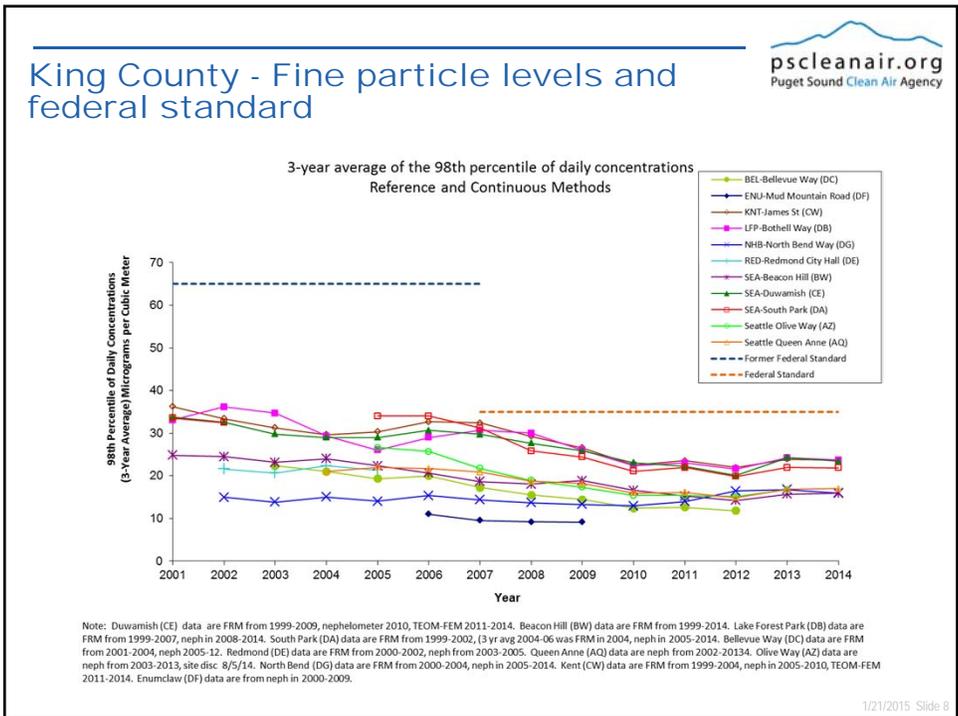
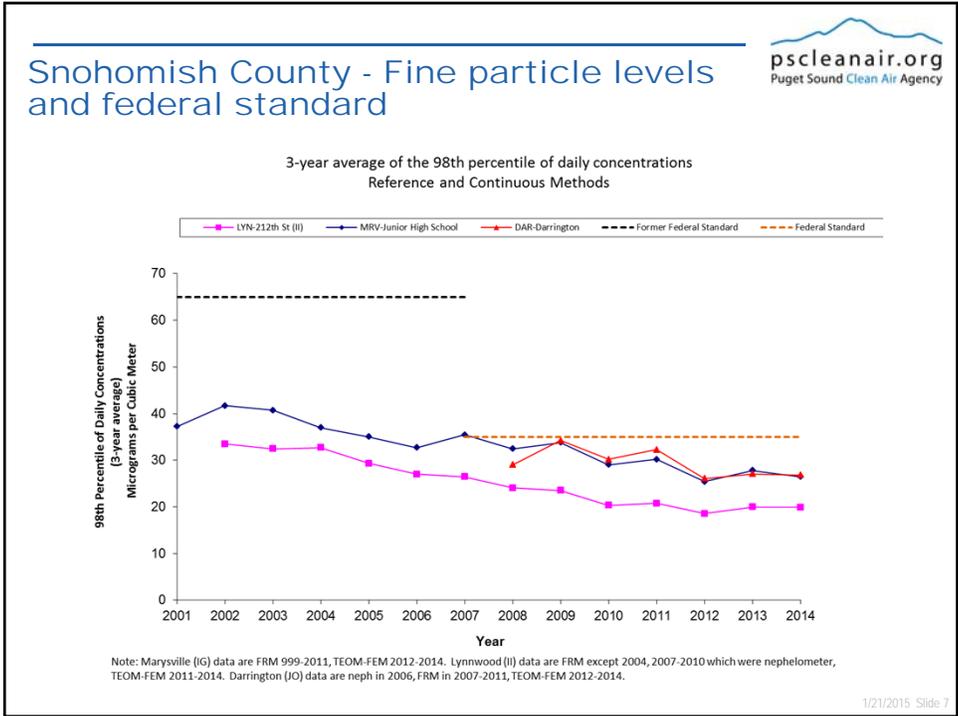
Pierce County - Tacoma South L Annual 98th percentile concentrations

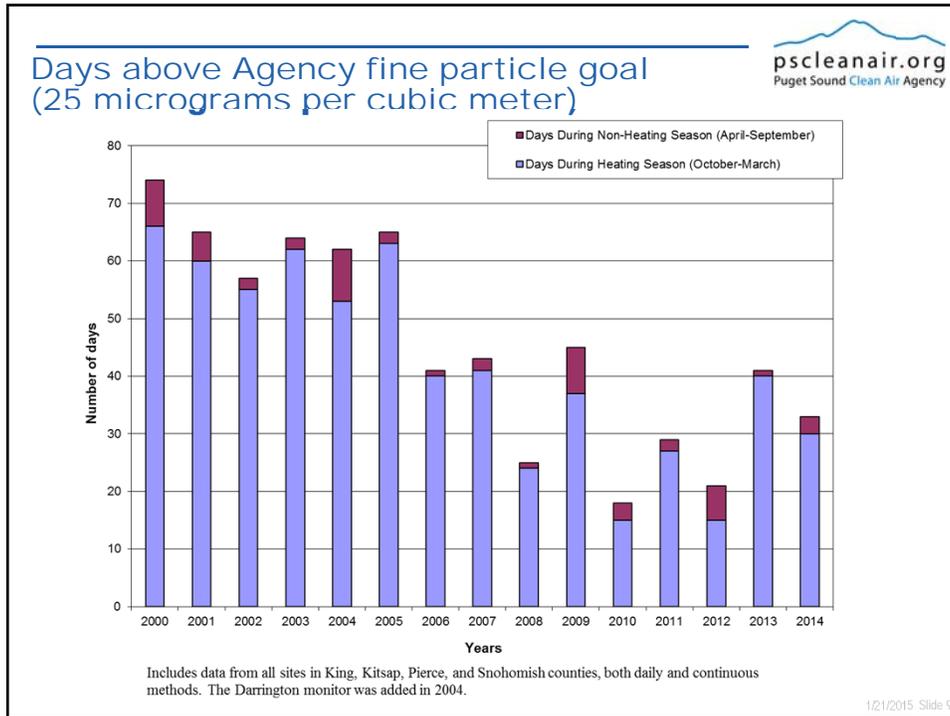


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1/21/2015, Slide 4







2014 Fine Particle Levels Summary

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- **Pierce County monitor maintains “clean data” – redesignation request pending, with winter days above Agency’s tighter PM goal**
- **Snohomish and King County monitors below EPA’s daily standard, with winter days above Agency’s tighter PM goal**
- **Kitsap monitor below EPA’s daily standard and meets Agency’s tighter health goal**

1/21/2015 Slide 10

Thank you and Questions



Date: January 15, 2015
To: Board of Directors
Puget Sound Clean Air Agency
Subject: Executive Director's Report

Honorable Members:

As I write this, I'm headed to Washington, D.C. for a meeting with OMB on the wood heater new source performance standards. I'll give you an update on that issue when we meet.

Here are some of the important things we've accomplished in cleaning the air and protecting the climate over the last month:

GOAL ONE – PROTECT PUBLIC HEALTH AND THE ENVIRONMENT FROM AIR POLLUTION

Objective 1.1 – Meet National Ambient Air Quality Standards

We continued our efforts in the Tacoma/Pierce County Smoke Reduction Zone, as described below under *Objective 1.3*.

Objective 1.2 – Reduce Transportation Emissions – especially diesel particulate – in highly impacted locations

As of December 31, the ScRAPs 2 program had scrapped 58 pre-2007 dray trucks serving the Port of Seattle and replaced them with trucks that have 2007 and newer engines under the Congestion Mitigation and Air Quality (CMAQ) grant to the Port. The portion of the ScRAPs 2 program funded by an EPA Diesel Emission Reduction Act (DERA) grant to the Port of Seattle has scrapped an additional 5 pre-2007 trucks to date. These trucks were replaced with trucks that have 2010 and newer engines and the owners received a higher financial incentive under the DERA program in order to purchase these newer, more-expensive replacement trucks. We continue to add truck dealers across the country as participating dealers, which accept our ScRAPs 2 voucher as partial payment for the replacement trucks.

We selected four additional fire districts to participate in our Emergency Vehicle Idle-Reduction project using approximately \$100,000 in remaining Ecology grant funds. Two of the new fire districts are in Pierce County, one is the City of Dupont, and the fourth fire district is the City of Bremerton. To date we have provided retrofits at 19 fire districts throughout our jurisdiction and will also provide funding for Tacoma to install their own retrofits in the coming months.

Objective 1.3 – Reduce emissions and exposures from wood smoke and outdoor burning

At the turn of the year, we experienced a large area of high pressure, cold temperatures, and calm winds. We issued a Stage 1 burn ban in Pierce and Snohomish counties on December 30 for Pierce and Snohomish counties. On December 31, we issued a Darrington-only Stage 2 burn ban. We added King County to a Stage 1 Burn Ban on January 1, and upgraded the burn bans for Snohomish and Pierce to Stage 2. On January 2 we downgraded the burn bans to Stage 1 (including Darrington at Stage 1), and we lifted all the bans on January 3. Preliminary data show we exceeded the fine particle air quality standard on January 1 at the Tacoma South L Street, Marysville, and Kent monitors.

Here are the Pierce County numbers for enforcement of this burn ban:

- 150 total smoke observation reports submitted
- 118 reports resulted in notices of violation (NOVs):
 - 117 – visible emissions during burn ban
 - 1 – opacity
- 32 reports closed without NOV:
 - 7 – no adequate source of heat exemption
 - 15 – certified device
 - 3 – duplicate report
 - 6 – bad or no photo
 - 1 – suspected steam
- Average number of days from smoke observation to date NOVs issued – 5 days

In addition, here is a summary of the total enforcement actions taken in Pierce County during the three burn bans in FY15 so far:

- 353 NOVs issued
- Of those:
 - 68 NOVs closed without penalty:
 - 12 – no adequate source of heat exemption
 - 43 – certified device
 - 8 – suspected steam
 - 3 – wrong address
 - 1 – ownership change
 - 1 – NOV replaced with corrected NOV
 - 36 NOVs resulted in a penalty
 - 249 NOVs to be reviewed for possible civil penalty

The “You’ve Got to Go!” video campaign gained attention as it continued on Tacoma Comcast channels. Print ads from the campaign continued to run twice weekly in The News Tribune and Puyallup Herald. Online ads for computer users in the non-attainment area also continued.

Our mobile application (Burn Ban 411) is doing very well in performance and stability as well as distribution, installation numbers, and user reviews. We have 3,523 installations on the Android platform and 3,400 installations on the Apple platform. We actively promote the app via social media channels, electronic communications, in-person conversations, and printed materials. Text alert subscribers for Pierce County are now above 5,000. We established a Darrington-only alert, which attracted 45 users in a few weeks of activity.

As of January 7, the Tacoma-Pierce County Wood Stove Removal/Replacement Program (WSRP) had removed 418 old wood stoves this fiscal year. Of those, 173 participants opted to recycle their old device in exchange for a reward of up to \$350; 115 participants opted for the \$1,500 discount toward a new heating device (but not a wood stove) in exchange for their old wood stove or insert; and 130 low-income participants opted for a free new heating replacement in exchange for their old wood stove or insert. Thanks to being able to offer the program over the summer compared to last year when the program launched in November, we are confident that in FY15 we will top the FY14 total of 504. Since the Wood Stove Program began in Fall 2007 within the Smoke Reduction Zone, over 2,600 old wood stoves have been removed using the incentive funds.

With additional funding from Ecology under a grant to reduce deposition of polycyclic aromatic hydrocarbons (PAHs) in Puget Sound by reducing wood smoke emissions, we are working towards late winter launch of a drop-off stove recycling program for Pierce County communities outside the Smoke Reduction Zone.

The Woodstove Retrofit Open Challenge closed on November 21 with 33 submissions. More than 10 of these submissions had plausible technologies, with several describing existing prototype devices that have had already undergone at least some degree of testing. The technical advisory committee for the challenge is currently evaluating the top submissions in order to recommend three finalists that will be eligible to have their emissions tested by the program in an EPA certified laboratory. We hope to have the finalists selected by the end of January and testing can begin in late spring.

Objective 1.4 – Prevent, reduce and control emissions and exposure from significant stationary sources of air pollution

Agency inspectors continue to work with local community colleges with respect to conducting autobody workshops. Earlier this month, we met with faculty at the South Seattle College to plan a workshop for winter term and discuss a regular schedule for future workshops. The faculty is eager to work with agency staff and a workshop is now scheduled for January 21, 2015. This is an opportunity for the students to become familiar with the agency and applicable regulatory requirements for the industry.

A new compliance strategic project is underway, known as the Compliance Connection project. The project builds on our previous environmental justice permitting project, and the intent of the new project is to find the best ways to engage the public in our permitting process and related

compliance work, especially for communities with environmental justice concerns. We have retained a consultant, Nyawela Consulting, to assist us with stakeholder work in support of the project.

The Agency recently received a favorable decision from the Pollution Control Hearings Board (PCHB) on an appeal of a civil penalty issued for outdoor burning violations. A copy of the decision is attached.

The PCHB ruled in favor of the Agency and upheld a civil penalty issued to Joshua and Laura Johnson for illegal outdoor burning that occurred on April 19, 2014 on the Johnson's property in Puyallup. The Johnsons were cited for burning prohibited materials and burning within 50 feet of a neighbor's fence. The case was referred to the Agency by Central Pierce Fire & Rescue who had responded to a complaint of burning filed by a neighbor of the Johnsons. As part of its investigation, Central Pierce observed a 6 foot by 6 foot fire containing painted dimensional lumber, plywood and what appeared to be roofing material (all prohibited materials) on the Johnson property within 6 inches of the neighbor's fence. Based on that evidence, the Agency issued a Notice of Violation and then a civil penalty of \$7301 to the Johnsons. The Johnsons appealed the civil penalty to the PCHB. The PCHB conducted a hearing and upheld the civil penalty in the amount of \$6301. The PCHB concluded the Agency met its burden of proof that the outdoor burning violations had occurred but disagreed with one aspect of the Agency's penalty scoring. The PCHB found it was not convinced that roofing material and a plastic umbrella base (both petroleum-based products) seen in the photographs taken by Central Pierce had indeed been burned, and following the scoring matrix, reduced the penalty amount by \$1000."

As part of our outreach efforts to the Latino community, we secured a monthly appearance on Univision (TV) to discuss air quality issues.

We are focusing our outreach efforts to marijuana facilities by "plain talking" our website information, customizing the required notice of construction application forms for the industry, and sending out reminders/notices to facilities pending approval from the Washington State Liquor Control Board. These changes should be available on the website by the end of January.

Objective 1.5 – Characterize and communicate air quality throughout the region, with the active participation of the public

We continued our winter fine particle pollution monitoring studies in three areas: Auburn/Algona, Shoreline/Lake Forest Park/Mountlake Terrace, and Route 2 from Monroe to Skykomish. We're operating seven temporary sites, and hoping to add two additional sites. With recent stagnations, we've been able to conduct mobile monitoring during times with elevated levels.

We attended the Algona Public Awareness Coalition public meeting on January 13. While the main focus of the meeting was to discuss concerns about groundwater in the community, we

participated in the “pre-meeting” to share information about our current winter air quality study in Auburn/Algona and hear other potential air quality concerns.

We submitted a proposal for an EPA Community-Scale Air Toxics Ambient Monitoring grant. This grant opportunity emphasized the near-road environment. Our proposal included monitoring for air toxics around the near-road monitoring site in Seattle’s Chinatown-International District. With the grant, we could fill in some expensive-to-analyze data gaps about toxic pollutant levels, such as benzene and formaldehyde, in communities near roads.

We met with the International Community Health Services to discuss preliminary results of last fall’s pilot study in the Chinatown-International District and the best ways to more broadly engage the community in those results and next steps.

GOAL TWO – BECOME THE MOST CLIMATE-FRIENDLY REGION IN THE UNITED STATES

Objective 2.1 – Reduce emissions of greenhouse gases from transportation

We started a contract with Life Cycle Associates (LCA) to better understand the impacts on criteria air pollutants, air toxics and health in our region of a low-carbon fuel standard. Life Cycle Associates authored the recent Office of Financial Management’s report on a low carbon fuel standard in Washington State. We plan to complete this work by the end of January.

We continue to participate in the State’s rulemaking effort for alternative fuel use requirements for local governments. We attended the first stakeholder input meeting in December and shared our plan to develop assistance materials for local governments. As a next step we are planning a workshop in conjunction with the National Association of Fleet Administrators annual green fleets meeting to gather input on the areas we can best support local fleets in complying with the requirements.

The King County-Cities Climate Collaboration’s 2015-2016 work plan includes close collaboration with Western Washington Clean Cities Coalition to reduce emissions from transportation, and in particular from government fleets as they prepare for the alternative fuel requirements. The work plan commits the Collaboration to partnering with the Coalition to accelerate the public and private adoption of clean fuels and advanced vehicle technologies. This work will be highly complementary to our work with State on the alternative fuel rulemaking.

EXCELLENCE IN ACTION – EMPLOY THE BEST PEOPLE, POLICIES, AND PRACTICES TO ACHIEVE OUR WORK

Objective 3.1 – Attract, retain and inspire exceptional staff

Recruitment for the Human Resources Manager position has concluded, and Isela Jiménez Nejbauer has been hired. We are looking forward to Isela starting at the agency on January 26, 2015. She comes to the Agency from the Las Vegas Valley Water District, where she has most currently been a Human Resources Manager.

We are concluding recruitment for a part-time, term administrative support position to assist with the ScRAPs 2 program, funded by grants to the Port of Seattle. We expect to have a new person on-board before the end of January.

With the retirement of James Smethurst, we are currently recruiting for a Front Desk Administrative Assistant and hope to fill the position by February.

Objective 3.2 – Develop a culture that integrates environmental justice and equity principles into our day-to-day work and decisions

Inspector Jessica Landkrohn participated in the Bellevue Community College Industry Mentor Panel on January 14, 2015, as part of ongoing work with the Bellevue College STEM to Stern program. This program helps develop professional skills of student who are traditionally underrepresented in STEM fields, to increase the diversity of STEM field professionals. Jessica contributed her professional knowledge of biology and environmental fields.

Heidi Schillinger from Equity Matters is continuing monthly Cultural Competency trainings with the management team. Her work is helping agency leaders better understand inequity and develop tools and skills toward effective strategic plan implementation.

In addition, monthly equity workshops continue for agency staff. The December workshop was led by Environmental Justice (EJ) Associate Julio Sanchez, who took us on a journey through time, presenting an environmental justice timeline exercise. The purpose was to analyze how economic, social, and political decisions have impacted individuals and the environment throughout the history of United States. Particular attention was placed on how minorities, low income, and disempowered groups have been directly affected by these decisions. The next workshop, in January, will explore participatory methods for agency engagement with impacted communities. Invited guest speakers from the West Oakland Environmental Indicators Project will discuss their relationship building process from collaborations with the Bay Area Air Quality Management District, discuss community participatory research strategies, and answer questions regarding community-agency collaborations and neighborhood scale air quality concerns.

Objective 3.3 – Engage in meaningful dialogue and outreach with all sectors of the public

Our Facebook traffic has grown considerably with citizen debates over the need for burn bans in the area (among other topics). With monitoring throughout the day, we are able to use the forum to correct inaccuracies, and widen knowledge about our mission, and the science that guides us.

Objective 3.4 – Build the agency’s long-term financial strength and ensure accountability

The FY14 audit is under way with the state auditor on site in December. The focus of this audit is on accountability, single audit (grants audit and report to EPA), financial statements, and Title V (Operating Permits).

In December, a management representative from King County’s facilities division took us on a tour of some spaces in two of their buildings (Chinook and King Street Center) to get an idea of the potential spaces that could be freed up from their space consolidation plans over the next year or so. Our tenant representative, Washington Partners, is continuing discussions with King County to scope out a proposal and we also are continuing our review of options involving our current space.

Objective 3.5 – Be a model of environmental sustainability

Lead by our green team, we worked on several internal initiatives over the past several months:

- Bottle cap, pen, and cork recycling
- Paperless paystubs
- Hazardous Waste recycling/disposal (free through King County)
- Mechanisms to make it easier to “turn out the lights” at the end of the day
- Current energy audit and office product review
- Including sustainability considerations in office-lease process

GENERAL

The legislative session kicked off on January 12th. With a number of important issues at hand, I am suggesting the Board reconstitute a subcommittee to receive updates on issues between Board meetings.

With our new Human Resources manager coming on board, I want to note the outstanding work that Laurie and Susan did over the last seven months in managing our ongoing work there, including a number of recruitments. My deep appreciation to both of them.

Respectfully submitted,



Craig T. Kenworthy
Executive Director

Attachment

jwc



STATE OF WASHINGTON
ENVIRONMENTAL AND LAND USE HEARINGS OFFICE **RECEIVED**

Mailing Address: PO Box 40903, Olympia, WA 98504-0903

Physical Address: 1111 Israel Rd. SW, Tumwater, WA 98501

JAN 02 2015

Puget Sound
Clean Air Agency

December 31, 2014

Joshua and Laura Johnson
15402 99th Ave E
Puyallup WA 98375

Jennifer Dold
Puget Sound Clean Air Agency
1904 Third Ave Ste 105
Seattle WA 98101

Re: **PCHB NO. 14-097**
JOSHUA AND LAURA JOHNSON v. PUGET SOUND CLEAN AIR AGENCY

Dear Parties:

Enclosed is the Findings of Fact, Conclusions of Law, and Order of the Pollution Control Hearings Board in this matter.

This is a FINAL ORDER for purposes of appeal to Superior Court within 30 days. See Administrative Procedures Act (RCW 34.05.542) and RCW 43.21B.180. While you must serve the Board and all the parties, it is not necessary to name the Board as a party to perfect judicial review. Pursuant to RCW 34.05.566(3), the Agency will charge non-indigent parties the reasonable cost of copies to pay for the cost of the documentary record to the Court in the event of an appeal to Superior Court.

You are being given the following notice as required by RCW 34.05.461(3): Any party may file a petition for reconsideration with the Board. A petition for reconsideration must be filed with the Board and served on all parties within ten days of mailing of the final decision. WAC 371-08-550.

Sincerely,

Joan M. Marchioro, Presiding

JMM/jb/P14-097
Encl.

CERTIFICATION
On this day, I forwarded a true and accurate copy of the documents to which this certificate is affixed via United States Postal Service postage prepaid or via delivery through State Consolidated Mail Services to the parties of record herein.
I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.
DATED 12-31-14 at Tumwater, WA

POLLUTION CONTROL HEARINGS BOARD
STATE OF WASHINGTON

JOSHUA AND LAURA JOHNSON,

Appellant,

v.

PUGET SOUND CLEAN AIR AGENCY,

Respondent.

PCHB No. 14-097

FINDINGS OF FACT, CONCLUSIONS OF
LAW, AND ORDER

This matter arises from the appeal of a \$7,301.00 penalty issued by the Puget Sound Clean Air Agency (PSCAA) to Appellant, Joshua and Laura Johnson,¹ for violations of the outdoor burning regulations. The Pollution Control Hearings Board (Board) held a hearing in this matter on December 12, 2014, at the Board's hearing room in Tumwater, Washington. Board Chair Joan M. Marchioro presided for the Board and was its sole member.² Joshua Johnson represented himself *pro se*. Attorney Jennifer Dold represented Respondent PSCAA. Mary Ann Pennington of Pennington Court Reporting, Renton, Washington provided court-reporting services.

The Board received the sworn testimony of witnesses, admitted exhibits, and heard arguments on behalf of the parties. Having fully considered the record, the Board enters the following:

¹ For ease of reference, the Appellant will be referred to in this decision as Mr. Johnson.

² This case is decided by one Board Member pursuant to RCW 43.21B.305, which allows one Board Member to decide appeals of penalties that are less than fifteen thousand dollars (\$15,000).

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FINDINGS OF FACT

1.

On April 19, 2014, Central Pierce Fire & Rescue (CPF&R) received a citizen report of a possible fire at a neighboring house. Hamrick Testimony; Ex. R-6. Lieutenant John Hamrick of CPF&R was dispatched to investigate the report. The citizen reporting the fire lives at 9818 - 153rd Street East, Puyallup, Washington. Upon arriving at that address, Lieutenant Hamrick contacted the resident and was informed that there was a fire behind the last house on 99th Avenue East off of 156th Street. *Id.* Lieutenant Hamrick could see smoke and observed that it was black and gray in color. He then drove to the house on 15402 - 99th Avenue East, which appeared to be the source of the smoke. *Id.* Mr. Johnson owns the house located at 15402 - 99th Avenue East, Puyallup, Washington. Ex. R-5.

2.

Upon his arrival Mr. Johnson's house, Lieutenant Hamrick was met at the corner of the property by Mr. Johnson, who declined to identify himself. Hamrick Testimony. When asked what was being burned, Mr. Johnson responded that he was burning debris. *Id.* Lieutenant Hamrick testified that he informed Mr. Johnson that burning debris was not allowed as he lived in a non-attainment area and he was not permitted to burn garbage or other debris. He also told Mr. Johnson that the only material he could burn was dry, seasoned firewood of the kind that would be burned in a camp fire. *Id.*; Ex. R-6. Lieutenant Hamrick testified that he asked Mr. Johnson to extinguish the fire and Mr. Johnson declined. Hamrick Testimony. When Lieutenant

1 Hamrick asked to enter the property to view the fire, Mr. Johnson declined the request and told
2 Lieutenant Hamrick to leave the property. *Id.*; Ex. R-6.

3 3.

4 After leaving Mr. Johnson's property, Lieutenant Hamrick returned to the house of the
5 citizen reporting the fire and was given permission to ladder his fence in order to observe the
6 fire. Lieutenant Hamrick was able to see the fire through knot holes in the fence and he took a
7 photograph of the fire with his cell phone through one of the knot holes. Hamrick Testimony;
8 Ex. R-6. He also observed and took a photograph of the fire while looking over the fence.
9 Lieutenant Hamrick testified that he observed a burn pile approximately six feet by six feet in
10 size, six inches away from the fence. The pile contained building debris and ash. *Id.* The center
11 of the pile was burned out, with material smoldering on the perimeter. The debris included
12 painted dimensional lumber, plywood and "what appeared to be roofing material." *Id.*
13 Lieutenant Hamrick testified that the building debris also contained oriented strand board.
14 Hamrick Testimony. He also observed additional building debris stacked at the edge of the
15 burned materials that could have been thrown into the fire. *Id.*; Ex. R-6. Lieutenant Hamrick
16 advised the citizen that a report of the incident would be forwarded to the CPF&R Prevention &
17 Education department for review. Hamrick Testimony.

18 4.

19 Lieutenant Hamrick prepared a report describing the incident and CPF&R's response.
20 Ex. R-6. CPF&R prepared an invoice for its costs to respond to the incident, which totaled
21 \$275.00. Ex. R-7. On April 22, 2014, the CPF&R Prevention & Education department referred

1 the matter to PSCAA. Ex. R-6. CPF&R Prevention & Education department sent PSCAA the
2 response cost invoice and supporting documentation regarding the fire at Mr. Johnson's property,
3 which included the incident report and photographs of the incident. Gribbon Testimony; Exs. R-
4 6 and R-7.

5 5.

6 PSCAA assigned Inspector Richard Gribbon to investigate the incident. Gribbon
7 Testimony. Using data from the Pierce County Assessor-Treasurer's Office, Mr. Gribbon
8 determined that the property on which the fire took place was owned by Mr. Johnson. Gribbon
9 Testimony; Ex. R-5. Based upon a review of the materials submitted by CPF&R, Mr. Gribbon
10 concluded that a notice of violation was appropriate. Gribbon Testimony; Ex. R-8. PSCAA
11 issued General Notice of Violation No. 3-006682 (NOV) to Mr. Johnson on May 7, 2014. Ex.
12 R-9. The NOV stated that the fire at 15402 - 99th Avenue East, Puyallup, on April 19, 2014, was
13 in violation of (1) PSCAA Regulation 8.04(a) (failure to comply with the provisions of Chapter
14 173-425 WAC); (2) WAC 173-425-050 (prohibiting outdoor burning without a valid permit); (3)
15 WAC 173-425-050(1) (governing outdoor burning of prohibited materials); (4) WAC 173-425-
16 050(6)(a) (unattended outdoor burning); (5) WAC 173-425-050(6)(b) (outdoor burning within
17 fifty feet of structure); and (6) WAC 173-425-060(2)(j) (other burning without authorization
18 from the Agency). *Id.*

19 6.

20 The harms PSCAA's outdoor burning regulations seek to address are primarily nuisance
21 issues and the emission of air toxics. Hess Testimony. Nuisance issues include the negative

1 impact to neighbors caused by outdoor burning. With respect to air toxics, the burning of treated
2 materials such as plywood and asphalt materials results in the emission of pollutants including
3 fine particulates, carbon monoxide, and toxins. These toxic emissions are a threat to human
4 health and can lead to serious respiratory illness and cause cancer. *Id.*

5 7.

6 The NOV included a Corrective Action Order requiring Mr. Johnson to provide a written
7 report describing any actions taken to correct the violation. Ex. R-9. After receiving the NOV,
8 Mr. Johnson contacted Mr. Gribbon requesting an extension of the date to submit a response.
9 Mr. Gribbon granted the extension. Gribbon Testimony. By letter from counsel dated June 2,
10 2014, Mr. Johnson responded to PSCAA's NOV. Ex. R-13. The letter stated that Mr. Johnson
11 would make efforts to cease outdoor burning at his residential property and, if he needed to burn
12 materials in the future, Mr. Johnson would obtain the appropriate permit. *Id.* The letter also
13 stated that Mr. Johnson denied the allegations of outdoor burning in an urban area without a
14 permit and that he would contest any citation containing such claim. *Id.*

15 8.

16 PSCAA subsequently prepared a civil penalty for the illegal burn. Mr. Gribbon
17 completed the Outdoor Burning Civil Penalty Worksheet and Recommendation (Civil Penalty
18 Worksheet) and determined that a penalty of \$9,000.00 plus the economic benefit of not
19 disposing of the materials at the local landfill (\$25.59) and the economic cost to CPF&R
20 (\$275.00) was appropriate. Gribbon Testimony; Ex. R-14. PSCAA Supervising Inspector Rick
21 Hess reviewed Mr. Gribbon's penalty recommendation and reduced the penalty by \$2,000.00.

1 The reduction was based on information provided in the letter from Mr. Johnson's counsel
2 stating that Mr. Johnson would cease outdoor burning and will obtain a burn permit in the future.
3 Hess Testimony; Ex. R-14. Mr. Hess also rounded the economic benefit to \$26.00. *Id.*

4 9.

5 On August 1, 2014, PSCAA issued Notice and Order of Civil Penalty No. 14-0111CP
6 (Penalty) to Mr. Johnson in the amount of \$7,301.00 for two of the violations cited in the NOV:
7 (1) outdoor burning of prohibited materials in violation of WAC 173-425-050(1); and (2)
8 outdoor burning within 50 feet of a structure in violation of WAC 173-425-050(6)(b). Ex. R-15.
9 Mr. Johnson timely appealed the Penalty to this Board.

10 10.

11 At the hearing on his appeal, Mr. Johnson disputed portions of Lieutenant Hamrick's
12 testimony. Mr. Johnson testified that Lieutenant Hamrick did not ask for his name. While
13 admitting that he declined Lieutenant Hamrick's request to enter his property, Mr. Johnson stated
14 that he did not tell Lieutenant Hamrick to leave. Johnson Testimony. Mr. Johnson further
15 testified that Lieutenant Hamrick did not ask him to extinguish the fire. *Id.* Mr. Johnson did not
16 deny that he informed Lieutenant Hamrick that he was burning debris. Mr. Johnson stated that
17 Lieutenant Hamrick provided him with a discourse on the burning of prohibited materials. *Id.*
18 Finally, Mr. Johnson testified that Lieutenant Hamrick did not instruct him to extinguish the fire.
19 *Id.*

11.

Any Conclusion of Law deemed to properly be considered a Finding of Fact is hereby adopted as such.

Based on the foregoing Findings of Fact, the Board enters the following:

CONCLUSIONS OF LAW

1.

The Board has jurisdiction over the subject matter and parties pursuant to RCW 43.21B.110. The Board reviews the issues raised in an appeal *de novo*. WAC 371-08-485. In an appeal of a penalty, the agency issuing the penalty bears the burden of proving that the cited entity violated the governing regulations and that the penalty assessed for the violations was reasonable. In this case, PSCAA, as the regulating entity, must make the necessary showing by a preponderance of the evidence. *Belfast Gravel v. Northwest Clean Air Agency*, PCHB No. 09-009 (2009); WAC 371-08-485(2).

2.

PSCAA's regulation regarding outdoor burning provides that "[i]t shall be unlawful for any person to cause or allow any outdoor burning unless the burning is in compliance with Chapters 173-425 and 173-430 WAC." PSCAA Regulation I, Section 8.04(a). With narrow exceptions that do not apply to the facts of this case, WAC 173-425-050(1) prohibits outdoor burning of:

...garbage, dead animals, asphalt, petroleum products, paints, rubber products, plastics, paper (other than what is necessary to start a fire), cardboard, treated wood, construction/demolition

1 debris, metal, or any substance (other than natural vegetation) that
2 normally releases toxic emissions, dense smoke, or obnoxious
odors when burned[.]

3 The regulations also prohibit outdoor fires within 50 feet of structures. WAC 173-425-
4 050(6)(b).

5 3.

6 The two principal issues in every penalty appeal are whether the violations occurred and
7 whether the penalty is reasonable. Turning to the question of whether the violations occurred,
8 PSCAA established that an outdoor fire containing prohibited material (building debris, painted
9 dimensional lumber, plywood, oriented strand board) occurred at Mr. Johnson's property.

10 Although the majority of the materials were already reduced to ash by the time Lieutenant
11 Hamrick of CPF&R arrived at the scene, he testified that he observed smoke that was black and
12 gray in color emanating from Mr. Johnson's yard. He further testified that the fire was
13 smoldering at its edges. When asked, Mr. Johnson informed Lieutenant Hamrick that he was
14 burning debris. While Mr. Johnson questioned whether the fire could have been a recreational
15 fire as defined in WAC 173-425-030(21), he presented no evidence demonstrating that the fire
16 contained anything other than building debris as described by Lieutenant Hamrick and shown in
17 the photographs in Exhibit R-6. In addition, the definition of recreational fire specifically
18 provides that "[f]ires used for debris disposal purposes are not considered recreational fires."

19 WAC 173-425-030(21). The evidence presented by PSCAA is sufficient to establish a violation
20 of WAC 173-425-050(1).

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4.

PSCAA also established a violation of WAC 173-425-050(6)(a) as the outdoor burning occurred within 50 feet of a structure. The structure in this case is the fence. Lieutenant Hamrick testified that the fire was six inches from the fence. Hamrick Testimony; Ex. R-6. Mr. Johnson disputed that the fire was six inches from the fence. However, Mr. Johnson did not present evidence or assert that the fire was more than 50 feet from the fence. Using the photographs taken by Lieutenant Hamrick, it is difficult to determine with precision the distance of the fire from the fence. Regardless, there is no dispute that the fire was significantly less than 50 feet from the fence, thus violating the regulation. The evidence presented by PSCAA is sufficient to establish a violation of WAC 173-425-050(6)(a).

5.

Once a violation of an air pollution regulation is established, the Board then evaluates the reasonableness of the penalty. In evaluating the reasonableness of a civil penalty, the Board considers three factors: (1) the nature of the violation, (2) the prior history of the violator, and (3) the remedial actions taken by the penalized party. *Kaiser Aluminum Washington v. Spokane Regional Clean Air Agency*, PCHB No. 11-100 (2012); *Crestview Development, Inc. v. PSCAA*, PCHB No. 04-059 (2004). As part of such an analysis, the Board has also considered whether the appellant gave any reason for refusing to cooperate with agency efforts to bring a project into compliance with the law, and the fact that the regulatory agency imposed a lesser penalty than allowed by law. *Engman & Timberlake Associates Inc. v. Ecology*, PCHB No. 98-63 (1999). Under its regulations in effect at the time of the April 2014 violation, PSCAA was authorized to

1 issue civil penalties in excess of \$16,000.00 per day, per violation. Former PSCAA Regulation I,
2 Section 3.11(a). The purpose of a civil penalty is to influence behavior, encourage compliance,
3 and deter future violations. *Watts Construction Inc. and Masterson Construction, Inc. v. BCAA*,
4 PCHB Nos. 04-032 & 037 (2005).

5 6.

6 The Nature of the Violation: The nature of the violation in this case is significant in that
7 the fire contained prohibited materials, such as painted dimensional lumber, plywood and
8 oriented strand board, which emit toxic substances when burned. Hess Testimony. The burn
9 pile was fairly large, estimated as six feet by six feet, with additional building debris stacked at
10 the edge which could have been added to the fire. Hamrick Testimony. However, the evidence
11 presented by PSCAA was insufficient to establish that roofing materials had been burned.
12 Lieutenant Hamrick's testimony on this subject was equivocal, the photographs do not clearly
13 show the presence of roofing materials, nor was there any testimony identifying such materials in
14 the photographs. When PSCAA completed its Civil Penalty Worksheet, the agency scored the
15 nature of the violation at the highest level, which requires the materials burned to include
16 petroleum based products. Ex. R-14. Although not plainly stated in the evidence submitted,
17 PSCAA appears to have considered the roofing materials as the petroleum based products
18 allegedly burned by Mr. Johnson. The plastic umbrella stand pictured in the photographs, while
19 adjacent to the fire, does not appear to have been burned. The Board concludes that absent clear
20 evidence of roofing materials or some other petroleum based product among the materials

1 burned, the score for burning prohibited materials should be reduced by one point and the
2 Penalty reduced by \$1,000.00.

3 7.

4 Prior History of the Violator: The second primary factor in reviewing the reasonableness
5 of the penalty is the consideration of prior violations by Mr. Johnson. There was no evidence of
6 any prior violations reported to PSCAA for burning prohibited materials. PSCAA did not
7 attribute any points in the Civil Penalty Worksheet regarding a previous compliance history.
8 Gribbon Testimony; Ex. R-3.

9 8.

10 Remedial Action Taken by the Penalized Party: The third primary factor in reviewing the
11 reasonableness of the penalty is the remedial action taken by Mr. Johnson. While the parties
12 dispute whether Mr. Johnson was asked to extinguish the fire by Lieutenant Hamrick, the Board
13 was not presented evidence of any efforts to extinguish the fire. Finally, the letter submitted by
14 Mr. Johnson's counsel in response to the NOV states that Mr. Johnson will refrain from outdoor
15 burning of debris in the future and will obtain the appropriate permit should such activity be
16 required. Ex. R-13. In calculating the penalty, PSCAA gave full credit to Mr. Johnson for
17 efforts taken to prevent future violations. Hess Testimony; Ex. R-14. The Board concludes that
18 PSCAA's scoring of these factors was appropriate.

19 9.

20 The Board considers this a serious violation because of the prohibited materials burned
21 and the emission of air pollutants caused by the burning of such materials. The Board also

1 recognizes that PSCAA and this Board have the authority to issue and affirm penalties much
2 greater than \$7,301.00 for this type of violation, irrespective of the PSCAA's Civil Penalty
3 Worksheet. The Board concludes that PSCAA established that Mr. Johnson burned prohibited
4 materials within 50 of a structure but did not carry its burden of establishing that Mr. Johnson
5 burned roofing materials. For this reason, the Board concludes that, based on the evidence
6 presented, a penalty of \$7,301.00 is not reasonable and that the Penalty should be reduced to
7 \$6,301.00.

8 10.

9 Any Finding of Fact deemed to be a Conclusion of Law is hereby adopted as such.

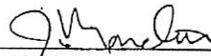
10 Having so found and concluded, the Board enters the following

11 **ORDER**

12 The penalty of \$7,301.00 issued by Puget Sound Clean Air Agency to Joshua and Laura
13 Johnson is REDUCED to \$6,301.00.

14 SO ORDERED this 31st day of December, 2014.

15 **POLLUTION CONTROL HEARINGS BOARD**

16 
17 _____
18 JOAN M. MARCHIORO, Presiding

00863PUGET SOUND CLEAN AIR AGENCY

NOTICES OF CONSTRUCTION/NOTIFICATIONS DECEMBER 2014

	<u>King</u>	<u>Kitsap</u>	<u>Pierce</u>	<u>Snohomish</u>	<u>Mobile</u>	<u>Total</u>
Approved	7	0	1	2	0	10

Notices/Notifications Approved December 1 through December 31, 2014

Date	NC#	Firm Name	Location	Equipment
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Notices of Construction

12/04/14	10848	Quest Inspar	Kent	Spray booth
12/05/14	10810	Phillips 66 Company	Renton	Soil & groundwater remediation
12/11/14	10845	Boeing Commercial Airplanes	Auburn	Packed bed wet scrubber
12/12/14	10806	Protective Coatings	Kent	Blast cabinet
12/19/14	10855	Stoddard International	Arlington	Spray booth
12/22/14	10732	Sierra Pacific Industries	Spanaway	Stud lumber manufacturing facility
12/23/14	10840	Exotic Metals Forming Co	Kent	Etch tank
12/23/14	10857	Northwest Precision Carpentry	Monroe	Spray booth
12/30/14	10844	Rainier Biogas	Enumclaw	Dairy manure digester
12/30/14	10861	King Co Ntrl Res Wastewater Treatment	Seattle	Burner replacement on existing boilers

Notifications

No notifications approved this month.

Notices/Notifications Received December 1 through December 31, 2014

Date	NC#	Firm Name	Location	Equipment
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Notices of Construction

12/11/14	10863	Golden Tree WA LLC	Lake Stevens	Marijuana processing facility
12/12/14	10861	King County DNRP	Seattle	Two boiler burners
12/16/14	10862	Boeing Commercial Airplanes	Everett	Snow melter
12/17/14	10864	Boeing Commercial Airplanes	Auburn	Rinse tank for chemical processing
12/17/14	10865	Boeing Commercial Airplanes	Seattle	Spray booth

Notifications

12/05/14	1042N	Kwons Silverdale Chevron	Silverdale	Stage 1 & 2 vapor recovery
12/15/14	1043N	Family Cleaner	Tacoma	Dry cleaning machine
12/16/14	1044N	Seattle-Tacoma International Airport	Seattle	Stage 2 vapor recovery
12/16/14	1045N	United Airlines Cargo 6 Lease area	SeaTac	Stage 1 vapor recovery

**FY15 Contract List as of
January 9, 2015**

NUMBER	GRANT?	PROJECT MGR/ CONTACT	VENDOR/RECIPIENT	DESCRIPTION/PROJECT	START DATE	EXPIRES	AMOUNT	FUND SOURCE
2015-001	no	Kim Cole	City of Lakewood	FY15 City of Lakewood Burn Ban Patrols	TBD	TBD	TBD	Civil Penalties
2015-002	no	Kim Cole	City of Tacoma	FY15 City of Tacoma Burn Ban Patrols	08/25/14	06/30/15	Up to \$35,000	Civil Penalties
2015-003	no	Kim Cole	City of University Place	FY15 City of University Place Burn Ban Patrols	TBD	TBD	TBD	Civil Penalties
2015-004	no	Kim Cole	City of Puyallup	FY15 City of Puyallup Burn Ban Patrols	11/18/14	06/30/15	Up to \$9,000	Civil Penalties
2015-005	no	Kim Cole	Pierce County	FY15 Pierce County Burn Ban Patrols	10/21/14	12/31/15	Up to \$94,000	Civil Penalties
2015-006	no	Charly McCreary	LexisNexis	LexisNexis Subscription FY15-FY17	7/1/2014	6/30/2017	\$350 per month	TBD
2015-007	no	Scott DeWees	Port of Seattle	Engine Upgrade Pilot ILA	7/1/2014	6/30/2015	TBD	Diesel Solutions
2015-008-0 2015-008-1	U S FHA CMAQ (WSDOT), Ecology Clean Diesel, U S EPA DERA	Kathy Boucher Beth Carper	Dealer	ScRAPS 2 Dealer Partnership Template and Amendment	TBD	10/31/2015	Up to \$30,000 per truck	U S FHA CMAQ (WSDOT), Ecology Clean Diesel, U S EPA DERA
2015-009	no	Tom Henschman	Cogent Communications Inc	Cogent Internet Services	7/31/2014	7/31/2017	\$625 per month	N/A
2015-010	no	Laurie Halvorson	Matt and Associates	Compensation and Classification Plan Consultant	7/1/2014	6/30/2017	Up to \$20,000	N/A
2015-011	no	Jennifer Dold	Versoria	Time Management Coaching	6/20/2014	9/19/2014	Up to \$2,800	N/A
2015-012	no	Jennifer Dold	ABC Legal Services	ABC Legal Messenger Services	7/1/2014	6/30/2015	Up to \$25,000	N/A
2015-013	no	Jennifer Dold	Apex Legal Services	Apex Legal Messenger Services	7/1/2014	6/30/2015	TBD	N/A
2015-014	no	Joanna Cruse	MindMixer (Socialmentum LLC)	MindMixer Web Application	7/1/2014	TBD	TBD	N/A
2015-015	CMAQ (POS)	Kathy Boucher	Kenworth Sales - Spokane	Kenworth Sales ScRAPS 2 Dealer Partnership	6/30/2014	10/31/2015	Up to \$30,000 per truck	Port of Seattle CMAQ
2015-016	no	Adam Petrusky	Seattle City Light	Seattle City Light Master Pole Attachment	TBD	TBD	TBD	N/A
2015-017 Terminated	CMAQ (POS)	Kathy Boucher	Nuss Truck and Equipment	Nuss Truck and Equipment ScRAPS 2 Dealer Partnership	Terminated 7/17/14	NA	NA	Port of Seattle CMAQ
2015-018	CMAQ (POS)	Kathy Boucher	Koolit Truck Sales Inc	Koolit Truck Sales ScRAPS 2 Dealer Partnership	7/16/2014	10/31/2015	Up to \$30,000 per truck	Port of Seattle CMAQ
2015-019	no	Kathy Strange	Lee Hecht Harrison LLC	Manager Skills Development Coaching	7/1/2014	3/31/2015	Up to \$62,700	N/A
2015-020	CMAQ (POS)	Kathy Boucher	SeaTac Trucks LLC	SeaTac Trucks ScRAPS 2 Dealer Partnership	7/25/2014	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-021	no	Kit McGurn	Dorey Design Group	Air Safe Pierce County Website Maintenance	8/15/2014	6/30/2015	Up to \$6,500	N/A
2015-022	Yes	Beth Carper	Harbor Vessel Owner	Template for Harbor Vessel Auxiliary Engine Replacement	TBD	6/30/2018	TBD	G1400574
2015-023	CMAQ (POS)	Kathy Boucher	Istate Truck Center	Istate Truck Center ScRAPS 2 Dealer Partnership	8/6/2014	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-024-0 2015-024-1	2015- U S FHA CMAQ (WSDOT), U S EPA DERA, Ecology	Kathy Boucher	Diamond Truck Sales Inc	Diamond Truck Sales ScRAPS 2 Dealer Partnership	12/18/2014	10/31/2015	Up to \$30,000 per truck	U S FHA CMAQ (WSDOT), U S EPA DERA, Ecology
2015-025	CMAQ (POS)	Kathy Boucher	Westfall GMC Truck Inc	Westfall GMC Truck ScRAPS 2 Dealer Partnership	7/31/2014	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-026	CMAQ (POS)	Kathy Boucher	Cascadia International LLC	Cascadia International ScRAPS 2 Dealer Partnership	8/18/2014	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-027	CMAQ (POS)	Kathy Boucher	Commercial Truck Center of Virginia LLC	Commercial Truck Center of Virginia ScRAPS 2 Dealer Partnership	8/18/2014	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-028	no	Kit McGurn	Guenther Media	Air Safe Pierce County Videography Services	9/16/2014	6/30/2015	Up to \$27,000	N/A
2015-029	CMAQ (POS)	Kathy Boucher	Bennett's Truck Source LLC	Bennett's Truck Source ScRAPS 2 Dealer Partnership	9/17/2014	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-030	no	Laurie Halvorson	CPS HR Consulting	Recruiting Services for Agency HR Manager	9/15/2014	6/30/2017	Up to \$27,000	N/A
2015-031	no	Steve Van Slyke	Washington State Department of Ecology	Permit Engineering Support Work	9/22/2014	12/15/2014	TBD	N/A
2015-032	CMAQ (POS)	Kathy Boucher	Los Angeles Freightliner	Los Angeles Freightliner ScRAPS 2 Dealer Partnership	TBD	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-033	CMAQ (POS)	Kathy Boucher	Green Truck General Partner LLC	Green Truck General Partner LLC ScRAPS 2 Dealer Partnership	10/1/2014	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-034	no	Kit McGurn	Comcast Spotlight LP	Comcast Outreach for Smoke Reduction Zone	11/21/2014	6/30/2015	Up to \$30,000	N/A

**FY15 Contract List as of
January 9, 2015**

NUMBER	GRANT?	PROJECT MGR/ CONTACT	VENDOR/RECIPIENT	DESCRIPTION/PROJECT	START DATE	EXPIRES	AMOUNT	FUND SOURCE
2015-035	no	Kit McGurn	Clear Channel	Clear Channel Outreach for Smoke Reduction Zone	TBD	TBD	TBD	N/A
2015-036	no	Kit McGurn	The News Tribune (TNT)	TNT Outreach for Smoke Reduction Zone	11/5/2014	6/30/2015	Up to \$30,000	N/A
2015-037	no	Tania Tam Park	Equity Matters	Cultural Competence Skill Building for Managers and Directors	10/3/2014	5/30/2015	Up to \$6,000	Strategic Initiatives
2015-038	no	Rick Hess	Roy Robinson Subaru	Vehicle Purchase	10/29/2014	10/29/2014	\$27,169	Registration Fund
2015-039	no	Jennifer Dold	Foster Pepper PLLC	Legal Services Related to Ardagh Glass	10/13/2014	6/30/2015	TBD	N/A
2015-040	CMAQ (POS)	Kathy Boucher	Freightliner of NH Inc	Freightliner of NH ScRAPs 2 Dealer Partnership	TBD	6/30/2015	Up to \$20,000 per truck	Port of Seattle CMAQ
2015-041	no	Matt Harper	Auburn School District	Auburn School District Temporary Air Monitoring Sites (2)	11/24/2014	3/31/2015	TBD	N/A
2015-042-0 2015-042-1	no	Karen Hauser	David Lyman, CPA	Temporary Accounting and Internal Auditing Services	10/27/2014	6/30/2015	Up to \$9,750	N/A
2015-043	no	Matt Harper	Evergreen State Fairgrounds Administration (Snohomish Co Parks and Recreation Dept)	Evergreen State Fairgrounds Temporary Air Monitoring Site	1/2/2015	3/31/2015	TBD	N/A
2015-044	no	Matt Harper	Seattle Public Library	Queen Anne Library Annex Temporary Air Monitoring Site	11/1/2014	12/31/2015	TBD	N/A
2015-045	CMAQ (WSDOT) Ecology U S EPA DERA	Kathy Boucher	Advantage Truck Sales Inc	Advantage Truck Sales ScRAPs 2 Dealer Partnership	11/3/2014	10/31/2015	Up to \$30,000 per truck	CMAQ (WSDOT) Ecology U S EPA DERA
2015-046	CMAQ (WSDOT) Ecology U S EPA DERA	Kathy Boucher	JES Sales Co Inc	JES Sales ScRAPs 2 Dealer Partnership	11/3/2014	10/31/2015	Up to \$30,000 per truck	CMAQ (WSDOT) Ecology U S EPA DERA
2015-047	no	Tania Tam Park	A-List Nanny Services	Child Care Services	11/1/2014	6/30/2015	Up to \$3,000	Strategic Initiatives
2015-048	no	Tania Tam Park	Angel's Royal Academy	Child Care Services	11/1/2014	6/30/2015	Up to \$3,000	Strategic Initiatives
2015-049	no	Kim Cole	Nyawela Consulting	Stakeholder Facilitation Services for Engaging Communities in Agency Permitting Processes	1/2/2015	6/30/2015	Up to \$39,600	Strategic Initiatives
2015-050	CMAQ (WSDOT) Ecology U S EPA DERA	Kathy Boucher	Freedom Truck Centers Inc	Freedom Truck Centers ScRAPs 2 Dealer Partnership	TBD	10/31/2015	Up to \$30,000 per truck	CMAQ (WSDOT) Ecology U S EPA DERA
2015-051	no	Adam Petrusky	HabitatMap	AirBeam Air Quality Monitors	11/19/2014	6/30/2015	\$1,900.00	N/A
2015-052	CMAQ (WSDOT) Ecology U S EPA DERA	Kathy Boucher	Transwest Freightliner LLC	Transwest Freightliner ScRAPs 2 Dealer Partnership	TBD	10/31/2015	Up to \$30,000 per truck	CMAQ (WSDOT) Ecology U S EPA DERA
2015-053	no	Matt Harper	Phil Swartzendruber	Shoreline Temporary Air Monitoring Site	12/6/2014	2/28/2015	\$60	N/A
2015-054	no	Matt Harper	Adam Petrusky	Shoreline Temporary Air Monitoring Site	12/6/2014	2/28/2015	\$60	N/A
2015-055	CMAQ (WSDOT) Ecology U S EPA DERA	Kathy Boucher	Dedicated Fleet Services LLC	Dedicated Fleet Services ScRAPs 2 Dealer Partnership	TBD	10/31/2015	Up to \$30,000 per truck	CMAQ (WSDOT) Ecology U S EPA DERA
2015-056	Yes	Beth Carper	King County Department of Transportation	Spirit of Kingston Vessel Auxiliary Engine(s) Replacement	12/22/2014	6/30/2018	Up to \$22,400	G1400574
2015-057	CMAQ (WSDOT) Ecology U S EPA DERA	Kathy Boucher	All Truck Sales Inc	All Truck Sales ScRAPs 2 Dealer Partnership	12/18/2014	10/31/2015	Up to \$30,000 per truck	CMAQ (WSDOT) Ecology U S EPA DERA
2015-058	CMAQ (WSDOT) Ecology U S EPA DERA	Kathy Boucher	Rainier Truck and Trailer inc	Rainier Truck and Trailer ScRAPs 2 Dealer Partnership	TBD	10/31/2015	Up to \$30,000 per truck	CMAQ (WSDOT) Ecology U S EPA DERA
2015-059	Yes	Beth Carper	Harley Marine Services Inc	Harley Marine Services Lela Joy Auxiliary Engine Replacement	12/23/2014	6/30/2018	Up to \$38,400	G1400574

**FY15 Contract List as of
January 9, 2015**

NUMBER	GRANT?	PROJECT MGR/ CONTACT	VENDOR/RECIPIENT	DESCRIPTION/PROJECT	START DATE	EXPIRES	AMOUNT	FUND SOURCE
2015-060	Yes	Beth Carper	Argosy LP dba Argosy Cruises	Argosy Cruises MV Champagne Lady Auxiliary Engine Replacement	12/18/2014	6/30/2018	Up to \$12,900	G1400574
2015-061	Yes	Beth Carper	Argosy LP dba Argosy Cruises	Argosy Cruises MV Sightseer Auxiliary Engine Replacement	12/30/2014	6/30/2018	Up tp \$12,900	G1400574
2015-062	Yes	Elizabeth Gilpin	City of Dupont	Install Idle-Reduction Technologies on Emergency Response Vehicles	TBD	1/28/2017	TBD	G1300047
2015-063	Yes	Kathy Boucher	Repost.com dba EquipPost.com, Inc	Repost.com dba EquipPost.com ScRAPs 2 Dealer Partnership	1/2/2015	10/31/2015	Up to \$30,000 per truck	CMAQ (WSDOT) Ecology U S EPA DERA
2015-064	Yes	Elizabeth Gilpin	Pierce County Fire District 13	Install Idle-Reduction Technologies on Emergency Response Vehicles	TBD	1/28/2019	TBD	G1300047
2015-065	Yes	Elizabeth Gilpin	Pierce County Fire District 27	Install Idle-Reduction Technologies on Emergency Response Vehicles	TBD	1/28/2019	TBD	G1300047
2015-066	Yes	Beth Carper	American Construction Co.	American Construction Mukilteo Auxiliary Engine Replacement	TBD	6/30/2018	Up to \$13,800	G1400574
2015-067	Yes	Beth Carper	Island Tug and Barge	Island Tug and Barge Island Venture Auxiliary Engine Replacement	TBD	6/30/2018	Up tp \$43,000	G1400574
2015-068	Yes	Beth Carper	Clipper Vacations	Clipper Vacations Victoria Clipper III Auxiliary Engine Replacement	TBD	6/30/2018	Up to \$38,400	G1400574
2015-069	Yes	Beth Carper	Washington State Department of Corrections	WA State Dept of Corrections Peggy N Auxiliary Engine Replacement	TBD	6/30/2018	Up tp \$11,200	G1400574
2015-070	Yes	Beth Carper	Washington State Department of Corrections	WA State Dept of Corrections Kimberly Auxiliary Engine Replacement	TBD	6/30/2018	Up to \$11,200	G1400574
2015-071	no	Sara Harrold	Life Cycle Associates LLC	Estimate Emissions for the WA State Low Carbon Fuel Standard	TBD	2/28/2015	Up tp \$15,000	N/A
2015-072	Yes	Elizabeth Gilpin	City of Bremerton fire Department	Install Idle-Reduction Technologies on Emergency Response Vehicles	TBD	4/30/2017	TBD	G1300047
2015-073	Yes	Beth Carper	American Construction Co.	American Construciton Co Auxiliary Engine Replacement on the Palouse	TBD	6/30/2018	Up tp \$13,800	G1400574