



May 06, 2010

SINGLE AGENCY AGREEMENT

This agreement is between Puget Sound Clean Air Agency and the Department of Personnel, Organizational & Employee Development Services (OEDS).

This agreement is entered into pursuant to the Interagency Reimbursement Agreement between the parties, and is subject to all terms of that agreement which are consistent with the terms of this agreement.

1. Course Information - Attachment #1.
2. Agency's total cost for services contained in this SAA - \$5,100.00

3. Cancellation:

OEDS must be notified on or before the cancellation date indicated on Attachment #1 if any changes to this agreement are needed. Failure to notify OEDS of changes may result in the agency being charged for costs that are not recoverable.

4. Agency is Responsible for:

- a. Identifying any areas that need special emphasis.
- b. Sending participants confirmation notification before the class date.
- c. Distributing pre-course materials as required.
- d. Providing accommodations if persons of disability are attending the class.
- e. Returning the class roster and evaluation forms to OEDS in a timely manner.
- f. Paying for the class upon receipt of billing.

5. OEDS is Responsible for:

- a. Assisting in the coordination and delivery of the classes listed in this agreement.
- b. Assisting in identifying qualified contractors.
- c. Overseeing vendor contracts and related payments.

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6. Additional Requirements and Responsibilities

OEDS Provides:

The Instructor who will bring all course materials, name cards, evaluation forms, and class roster or sign-in sheet to the class. OEDS will provide all contracting work needed between your Agency and the Contractor.

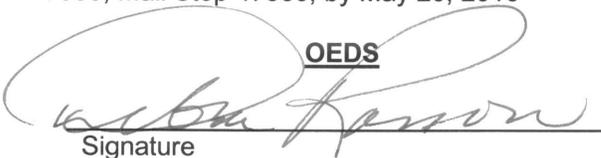
Agency Provides:

Classroom and equipment to include two easels with easel paper and marking pens.

This agreement must be signed and returned to Debra Rossow, OEDS, P.O. Box 47530, Olympia, Washington 98504-7530, Mail Stop 47530, by May 20, 2010

OEDS

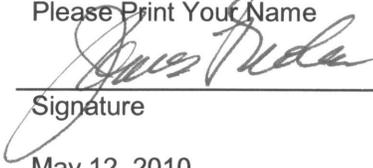
AGENCY


Signature

James L. Nolan

Please Print Your Name

May 13, 2010
Date


Signature

May 12, 2010

Date

APPROVAL AS TO FORM ONLY
ASSISTANT ATTORNEY GENERAL

206 689-4053

Telephone Number

Puget Sound Clean Air Agency
1904 Third Avenue Suite 105
Seattle, WA 98101-3317

Mailstop/Mailing Address

jimn@psccleanair.org

E-Mail Address

SCHEDULE OF SERVICES AND COMPENSATION

AGENCY NAME: Puget Sound Clean Air Agency

AGREEMENT NUMBER: SA00033131, Attachment #1

Date: May 06, 2010

COURSE TITLE & INSTRUCTOR or FIRM	COURSE CODE	DATE	TIME	LOCATION	CLASS SIZE	COST PER SESSION	CANCEL DATE	CONTACT PERSON
ADD Understanding Discrimination, Harassment & Violence in the Workplace (1 Day) – Betsy BeMiller	01-14-EP69	Jun 2, 2010	8:00 AM-3:30 PM	Seattle	25	\$1,700.00	5/17/2010	D. Rossow
Understanding Discrimination, Harassment & Violence in the Workplace (1 Day) – Betsy BeMiller	01-14-EP69	Jun 17, 2010	8:00 AM-3:30 PM	Seattle	25	\$1,700.00	6/1/2010	D. Rossow
Understanding Discrimination, Harassment & Violence in the Workplace (1 Day) – Betsy BeMiller	01-14-EP69	Jun 28, 2010	8:00 AM-3:30 PM	Seattle	25	\$1,700.00	6/10/2010	D. Rossow
Agreement Total							\$5,100.00	

Your instructor is Betsy BeMiller 253 941-0822

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The AGENCY will notify OEDS in advance of any changes or cancellations to this agreement